

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**March 10, 2014**

*Approved by the Village Council as corrected/JWH*

**Present:** President Bob Prentice, Clerk Jacqueline Holewa, Treasurer Terry Edds and Trustees: Paul Gobble, Doug Jonas, Gail Koporetz, Attorney Bob Soltis, and Chief Mattioli

**Absent:** Virginia Gross, Diane Briggs, Rob Brinkerhoff

**The was meeting was called to order in the Richland Community Hall by President Bob Prentice, at 7:00 pm**

**Pledge of allegiance was led by President Prentice.**

**Minutes & Bills Payable**

1. Motion to approve February 10, 2014 minutes – Gobble/Koporetz – **CARRIED**
2. Motion to approve February 20, 2014 minutes Koporetz/Gobble– **CARRIED**
3. Motion to approve Warrant 0008 as presented. Gobble/Koporetz – **CARRIED**

**Treasurer’s report:**

Discussion:

4. A representative from Siegfried Crandall, the Village accounting firm, was unable to attend the meeting.
5. The village cash flow was a concern of Jonas. Prentice reported that he had spoken to Siegfried Crandall and they reported that a ~~cash flow~~ (replaced with – General Fund Balance) issue at this time of year was normal for municipalities.
6. Gobble suggested that a “user friendly” treasurer report would be advantageous to better understand the treasurer reports.

**Action Point:**

7. Treasurer Edds to schedule a training workshop with Siegfried Crandall for the council.

**Old Business:**

Discussion:

8. The Sealed bids for village equipment were reviewed. Three bids were received for various equipment being sold by the village.

**Action points:**

9. Motion to accept the bid of \$4,500 for the 1997 Ford Truck with plow – Gobble/Koporetz – Roll Call: Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**
10. Motion to accept the bid of \$11,500 for the Giant Leaf Vac system and Leaf Trailer – Gobble/Jonas Roll Call: : Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**
11. Motion to accept the bid from Superior Sweeping, of 10 village street sweeping service over a period of five years (a value of \$4,000) in return for the 6 foot Bobcat Brush broom contingent on an acceptable contract. Village is to be responsible for supplying water and disposal of the debris. Koporetz/Prentice – Roll Call: : Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**

**Action Point:**

12. Jeff Mattioli, DPW supervisor, to obtain a contract from Superior Sweeping Service, Inc.
13. Contract to be reviewed by Attorney Soltis.

**Discussion:**

14. The purchase of a replacement vehicle for the Kubota tractor that was sold for \$10,500 in February 2014. Three bids for the new vehicle were reviewed by the council.

**Action Point:**

15. Motion to purchase Kubota RVT 900 with plow for \$9,950. To be split between Streets, Building and Grounds, and Public Service budgets. 1/6 Major Streets; 1/6 Local Streets; 1/3 Building and Grounds; 1/3 Public Service. Gobble/Koporetz – Roll Call: : Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**

**Discussion:**

16. The purchase of a 2015 Pickup truck to replace the 1997 Ford pickup truck that was sold. Three bids were reviewed and discussed.

**Action point:**

17. Motion to accept the bid from Hemel Chevrolet and purchase a 2015 Chevrolet Truck with plow, CK25743 – 2500 HD Silverado 4WD Standard Box Crew Cab for \$35,897. Gobble/Koporetz – Roll Call: : Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**
18. Attorney Soltis to prepare a resolution authorizing the president to sign the loan documents.
19. Jeff Mattioli, DPW supervisor, to obtain formal sales document.
20. Treasurer Edds to present sales document to bank for financing.

Discussion:

21. Jonas discussed the D Avenue Road Project. D Avenue parcel Assessment has not been decided as of yet – per parcel, footage per parcel or a combination for D Avenue property owners and the percentage to be paid by the village.

**Action Point:**

22. Jonas to schedule a meeting with the street committee and D Avenue group before the April council meeting and report the findings at the meeting.

**New Business:**

Discussion:

23. The treasurer spoke to 5///3 bank, Advia Credit Union, Chemical Bank and Consumers Credit Union regard financing the D Avenue road project. He reported that Chemical Bank had the best rates and terms –\$195,000 at a 2.99% rate for 15 years.

**Action point:**

24. Motion to approve Resolution 2014 – 2 approving the Installment loan agreement for East D Avenue Street Improvement. Jonas/Gobble – Roll Call: : Gobble – yes; Koporetz – yes; Jonas – yes; Prentice – yes; Motion **CARRIED**

Discussion:

25. President Prentice submitted his 2014 -2015 Committee Appointments (see attached).

**Action Point:**

26. Motion to accept the 2014 -2015 Committee Appointments as presented – Koporetz/Prentice – **CARRIED**

Discussion:

27. Michigan Municipal League’s membership invoice for \$525 was submitted by the clerk. Discussion as to the valuable service that MML offers to municipalities and council members were encouraged to use the online services.

**Action Point:**

28. Motion to pay the Michigan Municipal League membership fees. Gobble/Jonas - **CARRIED**

Police:

29. Incidents- 80; citations-148; verbals - 49. 5 Grant OWI Enforcement Events in March, and 1 in April.

Streets:

30. There could be possible flooding conditions. Should DPW clean village drains? Ordinance states that homeowners are responsible – no action to be taken by DPW.

Trees: no report

Administration:

31. Attorney Soltis discussed an Ordinance to appoint Clerk and Treasurer. Pros and cons were discussed. He stated that Michigan statute allows the council to adopt an ordinance to appoint the Clerk and Treasurer.

Community Hall/Building & Grounds:

32. The clerk reported that energy costs had increased.

Action Point:

33. Clerk to check with Consumers regarding a budget plan.

Zoning: No Report

Public Service:

34. The question was brought up about how many hits the village website was receiving.

Action Point:

35. Clerk to check with Piper Mountain, the website provider, regarding the amount of hits on the site.

AD Hoc: No report

Motion to adjourn – Gobble/Jonas– **CARRIED**

The meeting adjourned at 9:08 pm.

Respectfully submitted by

Jacqueline Wanda Holewa,

Village of Richland Clerk