

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**February 9, 2015**

*Approved as corrected P.J.F.*

**Present:** President Paul Gobble, Treasurer Terry Edds and Trustees: Virginia Gross, Gail Koporetz, Bob Prentice, Kim Lewis, Dave Greve, Attorney Soltis, and Chief Mattioli.

**Absent:** Clerk Wanda Holewa, Kevin Foust

The meeting was called to order in the Richland Community Hall by President Paul Gobble at 7:01 pm.

**Motion to open a Public Hearing for the purpose of public review of the proposed 2015-2016 Village budget. Gross/Prentice – Carried.**

Public Hearing was suspended until copies of the budget were made available.

**Pledge of allegiance was led by President Gobble.**

**President Gobble reviewed the rules for public participation at meetings.**

**Public Comments: Paul Cherry, Doug Penny, Judy Heppler, Virginia Mejeur, & Jim Thompson**

**Motion to reconvene the Public Hearing 7:18 pm. Gross/Lewis – Carried.**

**2015 – 2016 Budget was presented by Treasurer Terry Edds.**

**Public Comments: Virginia Mejeur, Judy Heppler, Bill Sprague, Doug Penny, Jim Thompson, Brad Waddell, & Paul Cherry**

**Motion to close public hearing at 8:23 pm. Gross/Prentice – Carried.**

**Minutes:**

- 1. Motion to table approval of January regular meeting minutes until next regular meeting due to the absence of meeting minutes to review and approve. Prentice/Gross – Carried.**

**Treasurers Report:**

- 1. Motion to adopt Treasurer Terry Edds' recommendations to amend 2014-2015 General budget to balance, using revenue from the 2014-2015 fiscal year at the following amounts:**

	from	to
<b>Total General Government:</b>	<b>\$122,376</b>	<b>\$163,209</b>
<b>Total Public Safety</b>	<b>\$245,098</b>	<b>\$269,831</b>

<b>Total Public Works</b>	<b>\$42,702</b>	<b>\$71,000</b>
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**Koporetz/Gross – Roll Call: Gross- yes, Koporetz- yes, Prentice- yes, Lewis- yes, Greve- yes, Gobble- yes – Carried.**

- 2. Motion to adopt Treasurer Terry Edds’ recommendation to amend 2014-2015 Major Streets budget to balance due to D Avenue contracting costs, using revenue from the 2014-2015 fiscal year at the following amount:**

	<b>from</b>	<b>to</b>
<b>Routine Maintenance</b>	<b>\$4,261</b>	<b>\$40,000</b>

**Koporetz/Greve – Roll Call: Gross- yes, Koporetz- yes, Prentice- yes, Lewis- yes, Greve- yes, Gobble- yes – Carried.**

- 3. Motion to approve Bills Payable as presented by Treasurer Edds. Gross/Greve – Carried.**

Old Business:

- 1. Motion to authorize Chief Mattioli to sell the unused police cruiser (Crown Vic) using an online auction house with a minimum acceptable bid of \$4,000, due to the lack of interest after posting for sale in December. Gross/Koporetz – Carried.**

New Business:

- Clerk Wanda Holewa has taken an indefinite leave of absence. Short-term the Council needs to appoint an emergency **Temporary** Clerk, with a view to making it a longer-term position as necessary until Wanda returns. Police Clerk Jamie Ricca is filling in while the Council decides the best way to handle Wanda’s absence. The Administration Committee is charged with presenting options to the Council. Terry will request Sue Parker to assist with payroll in the meantime.
- John Smith presented the request for residential special land use at 8877 Gull Road, zoned C-1 commercial. John relayed that the Planning Commission recommends the approval of this special land use.

**Motion to accept the Planning Commission Recommendation to approve the special land use as presented. Lewis/Greve – Roll Call: Gross- yes, Koporetz- yes, Prentice- yes, Lewis- yes, Greve- yes, Gobble- yes – Carried.**

- John Smith also pointed out that there will be upcoming public hearings on the Master Use Plan for the Village. He recommended that the Planning Commission consultant be used to assist in meeting notice requirements in Wanda’s absence.
- Procedure for mailboxes damaged during snow removal – council requested clarification on the policy. Trustee Koporetz stated that the Village follows Kalamazoo County guidelines for mailbox requirements, and that it is up to the homeowner to make sure their mailbox can withstand snow being pushed up against it during plowing. The Village will replace any mailbox which is damaged by direct contact with the plow truck.

5. Motion to approve the 2015-2016 budget as presented by Treasurer Terry Edds during the Public Hearing on 2/9/2015. Gross/Lewis - Roll Call: Gross- yes, Koporetz- yes, Prentice- yes, Lewis- yes, Greve- yes, Gobble- yes – Carried.

**Committee Reports:**

**Police – Motion to compensate Matt Scott in compliance with the PPP handbook at the full-time officer’s pay scale, granting him his years of experience both within and outside the Village of Richland Police Department. Compensation to be retroactive to Officer Scott’s starting/promotion date of 11/15/2014. Prentice/Gross – Carried.**

**Fire Department – None**

**Streets – Street Commissioner Greve stated that the Council has heard the complaints of the villagers and that corrections are being made to better serve the people.**

**Trees/Park – Trustee Lewis submitted a report, and highlighted the fact that the grant request for the upcoming fiscal year was submitted on Dec 31, 2014.**

**Administrative – Trustee Gross stated that the Administrative Committee met and determined that their charter is to be a liaison between the elected officials, the Village employees, and the community.**

**Buildings/Community Hall – Trustee Lewis has contacted Clerk Holewa to find out the process for renting the hall. Lewis has met with former Trustee Brinkerhoff to transfer his knowledge.**

**Zoning/Ordinance – None**

**P.P.P – None**

**Public Service – None**

**Budget – See above**

**Ad Hoc – The Publications Committee has met and is planning to reinvent the website and newsletter in order to better inform the community.**

**Motion for adjournment at 9:23pm – Greve/Lewis – Carried.**

**Respectfully Submitted,**

**Gail Koporetz,  
Acting Secretary**