

**Richland Village Council
8985 Gull Road
Regular Meeting
February 10, 2014**

Present: President Bob Prentice, Clerk Jacqueline Holewa, Treasurer Terry Edds and Trustees: Diane Briggs, Paul Gobble, Rob Brinkerhoff, Gail Koporetz, and Chief Mattioli

Absent: Virginia Gross, Doug Jonas

The was meeting was called to order in the Richland Community Hall by President Bob Prentice, at 7:05 pm after closing the Public Budget Hearing meeting.

Trustee, Rob Brinkerhoff introduced Jennifer from the American Red Cross. She trained the council on the use of the AED that was donated to the Richland Community Hall.

Minutes & Bills Payable

1. Motion to approve January 13, 2014 minutes – Brinkerhoff/Gobble– **CARRIED**
2. Motion to approve Warrant 0007 as presented. Gobble/Brinkerhoff – **CARRIED**
3. Motion to pay the Unemployment claim – Brinkerhoff/Gobble - **CARRIED**

Action point:

4. Clerk was instructed to drop the Debits from the warrant, continue to sort and list credits under separate departments.

Treasurer's report:

5. The Treasurer suggested the following amendments to the 2013 budget:
6. Amendment to General Government - \$29,000
7. Amendment to Public Safety - \$28,100
8. Public Works was under budget - \$13,200

Action point:

9. Motion to amend the 2013 – 2014 budget as follows:
Transfer \$13,200 from Public Works to the General Fund.
Transfer \$29,000 from General Fund to General Government.
Transfer \$28,100 from General Fund to Public Safety
Brinkerhoff/Gobble - **CARRIED**

Old Business:

Discussion:

10. Jonas was not present to discuss the D Avenue road project – a D Avenue committee meeting is scheduled for February 11, 2014 to finalize the details.

Action point:

11. The recommendation will be discussed at the March 10, 2014 meeting.

Discussion:

12. The council discussed the contracts for Building Code enforcement inspectors for the Village. Contracts were submitted by Michigan Township Services Southwest and Associated Government Services.
13. Michigan Township Services Southwest and Associated Government Services were present to answer questions the council had about their services.
14. Brinkerhoff presented information that he had gathered from local contractors and urged the council to continue contracting with Michigan Township Services Southwest as the Building Code enforcement inspectors for the Village.

Action point:

15. Motion to accept the Associated Government Services contract effective immediately.
Gobble/Koporetz - Roll Call vote: Koporetz-yes, Briggs-yes, Gobble-yes, Brinkerhoff-no, Prentice-abstained. **Motion CARRIED**

New Business:

Discussion:

16. 2014 – 2015 Proposed Budget was reviewed.
17. The proposed budget raises the millage to 9.62%.
18. Attorney Soltis informed the council that a Truth in Taxation notice might need to be published.
19. Soltis also explained the procedures to be followed for an assessment on the D Avenue road project.

Action point:

20. Clerk to work with Attorney Soltis regarding the possible notice.
21. Treasurer to follow up with Attorney Soltis regarding the assessment procedures.

Discussion:

Selection of a Waste Disposal Company for the annual Village Spring Clean-up. The clerk contacted three companies. Two companies responded with bids – Best Way and Waste Management.

Action point:

22. Motion to accept the Best Way bid for the Village Spring Clean-up Gobble/Brinkerhoff–
CARRIED

Discussion:

23. Three members of the Planning Commission terms will expire in March.

Action Point:

24. Motion to appoint John Smith, Delton Heckelman and Frank Woodward as Planning Commissioners for another term. Brinkerhoff/Gobble – **CARRIED**

Discussion:

25. Brinkerhoff would like to further discuss the possibility of an ordinance to appoint the clerk and treasurer.

Action Point:

26. Discussion of an Ordinance to appoint the clerk and treasurer is to be placed on the March 10, 2014 agenda.

Police:

27. Incidents-78; citations-90; verbals 30. 1% decrease in citations, 4% increase in criminal complaints.
28. Police patch discussed.

Action point:

29. Motion to approve the police patch with the following caveats: it is only to be on police uniforms, the emblem is not to be used on official Village property, the emblem is not to set a precedent for future Village branding. Gobble/Brinkerhoff - **CARRIED**

Streets:

30. The clerk posted an advertisement for sealed bids to purchase the white pickup truck and equipment on the website.
31. Chief Mattioli spoke to Kalamazoo County – they have a county plow blade that the Village can borrow. The dump truck will need a special mount to use the plow blade.

Action point:

32. Motion to allow \$2,000.00 for the purchase/installation of the special mount on the dump truck to facilitate the use of the county plow blade. Gobble/Brinkerhoff – **CARRIED**

Discussion:

33. President Prentice recommended that the council approve a \$50.00 bonus for the DPW workers for their outstanding work on the roads.

Action Point:

34. Motion to give a \$50.00 bonus to each DPW worker. Briggs/Koporetz - **CARRIED**

Discussion:

35. The village has some outdated street equipment that is no longer in use. It was suggested that the Village sell them.

Action Point:

36. Clerk to post an advertisement for sealed bids for the unused equipment on the website.

Trees: no report

Administration: no report

Community Hall/Building & Grounds

37. Brinkerhoff working with Dick Boris to arrange an Open House meeting for realtors for the purpose of promoting Richland Area. Dick Boris will publicize the event.

Zoning:

38. Planning & Zoning consultant, Rebecca Harvey's WMU Planning Studio class to hold a stakeholders meeting on February 18, at 2:30 – 4:00 to present their class project. The Village was selected as their class project this semester.

Public Service:

39. Koporetz volunteered to proofread the newsletter.
40. Spring Clean-up scheduled for May 17, 2014.

Motion to adjourn – Gobble/Brinkerhoff – CARRIED

The meeting adjourned at 9:26 pm.

Respectfully submitted by

Jacqueline Wanda Holewa,

Village of Richland Clerk