

Richland Village Council
8985 Gull Road
Regular Meeting
August 11, 2014

Council approved as amended – JWH

Present: Clerk Jacqueline Holewa, Treasurer Terry Edds and Trustees: Diane Briggs, Virginia Gross, Paul Gobble, Rob Brinkerhoff, Gail Koporetz, and Attorney Robert Soltis, Chief Mattioli
Absent: Doug Jonas, Bob Prentice

The meeting was called to order in the Richland Community Hall by President Pro Tem Paul Gobble, at 7: 00 pm

Pledge of allegiance was led by President Pro Tem Paul Gobble.

Guest comments:

1. Virginia Mejeur asked why the speed limit in the village had been changed. Gobble explained to her that it was mandated by the state. The chief ~~preformed~~ *performed* a speed study and the speed limits were changed based on his findings. She also wanted to know the hours that the police were on duty. Gobble stated that the hours are not posted for security. Mejeur asked what number citizens should call if a police officer was needed. The chief told her that the scheduled hours are from 7:30 am – 2:30 am. He recommended calling the Kalamazoo County Sheriff Dispatch number – 269-383-8821 option #6 for non-emergency situations, but if the situation is an emergency call 911.
2. Doug Penny thought that the village had 24/7 police coverage. Chief stated that the budget did not allow for around the clock coverage. Penny also stated that he would like to see a balance sheet budget. Penny wanted to know who has authority to buy/sell village assets. Brinkerhoff replied that the policy is explained in the village ordinance Chapter 2 Article IV Div 2 Section 2-111 – Section 2-121.
3. Chris Rysenga, Richland Township resident 5905 East F Ave, explained that he had received a ticket from the Richland Police Department for not wearing a seatbelt. He contested the ticket and the magistrate supported the police officer. He thought that the police policy was too intense and he would choose to “go around Richland Village in the future”.
4. Dave Woodhouse, Gull Lake Condo developer, was upset regarding a Planning Commission meeting that he had attended to present his expansion plans for Gull Lake Condos. Woodhouse, spent approximately \$50,000 for the plans he felt that that the commission had not cooperated with him. He based his plans on the previous condo site plans. He thought that he should be allowed to use the same criteria. Virginia Gross explained the plans did not meet the ordinance requirement. In 2010 the ordinance was updated and Woodhouse would need to submit plans according to the newer ordinance. The Planning Commission was following the revised ordinances adopted 2010. Brinkerhoff proposed that a meeting should be scheduled with President Prentice, John Smith (chairman of the Planning Commission) and Mr. Woodhouse in the near future.

Action Point: Clerk to schedule the meeting.

5. Jim Thompson wondered if the residents were to clean the storm drains by their homes who cleans the drains by the Community Hall. He was told that the DPW would be responsible for them.

Minutes & Bills Payable

6. **Motion** to approve July 14, 2014 minutes – Brinkerhoff/Briggs – **CARRIED**
7. **Motion** to approve Warrant 0014 as presented. Gross/Brinkerhoff - **CARRIED**
8. **Motion** to approve and approve the bills payable list for August. Briggs/Brinkerhoff - **CARRIED**

Treasurer's report:

9. The Treasurer explained the financial reports. Edds suggested that the money he had collected for the East D Avenue road assessment be applied to the outstanding loan amount with Chemical Bank.

Action Point:

10. **Motion** to apply the monies collected for the East D Avenue road assessment be applied to the Chemical Bank loan. Brinkerhoff/Briggs – **CARRIED**

Discussion:

11. The treasurer discussed the financing of the new 2015 DPW truck. He had proposals from three banks: Hemel auto: 4.25% for 60 months; Chemical Bank: 1.99%, \$500 down for 60 months; Advia Credit Union: 2.99% for 75 months. Edds recommended that the village accept the Advia quote – the monthly payments would be more in alignment with the budget.

Action Point:

12. **Motion** to direct the treasurer to enter into a contract with Advia Credit Union in the amount of \$36,047.00 for the purchase of a 2015 Chevrolet Truck Silverado with plow.
Brinkerhoff/Gross – Roll Call: Koporetz-yes; Brinkerhoff-yes; Gross-yes; Briggs-yes; Gobble-yes. Jonas and Prentice absent. **CARRIED**

Old Business:

Discussion:

13. The Planning Committee would like the council to move ahead with the 5 Year Recreation Plan that was postponed from earlier this year. It was explained that it doesn't matter that the village does not have money in the budget for any projects – the plan would align with Ross and Richland Townships' plans. Grant money has loosened up recently.

Action point:

14. The 5 Year Recreation Plan to be added to September's agenda to give the council and public time to review the Plan.
15. Clerk to post the Plan to the website.

Discussion:

16. Delton Heckelmann, Planning Committee vice chairperson, stated that the council needs to adopt the plan. The Planning Committee is looking at the Master Plan Land Use document.
17. Attorney Soltis interjected that the Village ~~needs to adopt~~ *must accept* a 5 Year Recreation Plan to be considered for ~~any~~ *recreation* grants.
18. Jonas was present a report on Siegfried Crandall. He is absent.

Action Point:

19. **Motion** to postpone Jonas' report until the September 8, 2014 meeting. Briggs/Brinkerhoff – **CARRIED**

Discussion:

20. Brinkerhoff reported the Police Chief evaluation is 90% complete. The Police Committee will be meeting to complete the evaluation.

Action Point:

21. **Motion** to postpone the Police Chief evaluation until September 8, 2014 meeting. Brinkerhoff/Gross - **CARRIED**

Discussion:

22. Brinkerhoff updated the council members regarding the audio headsets for the audience. He stated that money (approximately \$1400.00) is not in the budget and that would be discussed at budget time. Brinkerhoff thought the council needed some time to work the bugs out of the newly installed audio system. He said that he did not think that audio headsets would be needed.

New Business:

Discussion:

23. The clerk emailed the Preliminary audit submitted by Siegfried Crandall accounting firm to the council members a few weeks ago for their review.
24. Attorney Soltis stated that it appeared to be a clean audit.
25. The council members disagreed with some of the audit management letter comments.

Action point:

- 26. Motion** to direct the Budget Committee to prepare a response to the management letter and ask Siegfried Crandall to revise/amend the management letter in conjunction with the presentation of the final audit. Briggs/Brinkerhoff – **CARRIED**

Discussion:

- 27.** The subject of changing the monthly meeting day was brought up.

Action Point:

- 28.** The discussion of changing the meeting day to be postponed until September 8, 2014.

Committee Reports

- 29.** Police: Incidents- 74; citations-156; verbals-65. 24% decrease in citations, 21% decrease in criminal complaints.

- 30.** Fire: 24 calls – 6 were in the village

- 31.** Streets: no report

- 32.** Trees: Brinkerhoff will submit request for a \$1000.00 tree grant from Consumers.

- 33.** Administration: no report

- 34.** Community Hall/Building & Grounds – no report

- 35.** Zoning: ~~Delton Heckelmann, vice chairperson of the Planning Committee, responded to Dave Woodhouse's comments. Heckelmann stated that Woodhouse came before the PC with incomplete plans. Consultant Rebecca Harvey explained the items that the plan was lacking and Woodhouse was advised to revise his plans or he could apply for a variance with the ZBA. Gross said that Woodhouse was not builder, contractor, he is a just a plumber and not a very good one. No report~~

- 36.** Public Service: Leaf pickup to be scheduled.

- 37.** Budget: no report

- 38.** Ad Hoc: no report

- 39.** Comments/reminders: Brinkerhoff asked that the subject of the Ordinance to appoint rather than elect Clerk and Treasurer to be put on September 8, 2014 agenda. He would like to schedule 2 Public Forum meetings to educate the public.

- 40.** Diane Briggs reminded the council that she is not running for office and that somebody would be needed to arrange for the spring planting of the village flower pots.

Motion to adjourn – Gross/Brinkerhoff — **CARRIED**

The meeting adjourned at 8:35 pm.

Respectfully submitted by:

Jacqueline Wanda Holewa, Village of Richland Clerk