

**Richland Village Council  
8985 Gull Road  
Regular Meeting  
April 13, 2015**

**Present:** Treasurer Terry Edds, Trustees Virginia Gross, Gail Koporetz, Bob Prentice, Kim Lewis, Kevin Foust, Dave Greve, Attorney Soltis, and Chief Mattioli.

**Absent:** Clerk Wanda Holewa, President Paul Gobble

**The meeting was called to order in the Richland Community Hall by President Pro Temp Gail Koporetz at 7:00 pm.**

**Pledge of allegiance was led by President Pro Temp Gail Koporetz.**

**President Pro Temp Gail Koporetz reviewed the rules for public participation at meetings.**

**Public Comments:** *None*

**Open Trustee position announced. Motion to appoint Kim Lewis as Trustee. Gross/Greve – Carried.**

**Kim Lewis sworn in as Trustee by Attorney Soltis at 7:04pm.**

**Minutes:**

1. **Motion to approve March regular meeting minutes. Prentice/Foust – Carried.**

**Treasurers Report:**

1. **Treasurer Edds presented the monthly budget report for March 2015.**
2. **Gross questioned the presence of duplicate amounts for account 101-694, Edds explained that these duplicate entries were for two different checks.**
3. **Greve presented that Line 16, with the amount of \$2,324.70 does not match the subtotal for drug forfeiture.**
4. **Edds explained the merchant permit amount listed on the monthly budget report was for Jake's Fireworks, to allow them to sell at 8900 Gull Road.**
5. **There was an error on the first page of the report, regarding the amount of \$2,324.70 for drug forfeiture.**
6. **Clerk's health benefits reported as being \$203.56, when it should be \$0.00 due to the Clerk's medical leave of absence.**
7. **Motion to approve bills payable. Gross/Lewis—Carried.**

**Old Business:**

1. **Treasurer Edds requested to attend the MMTA conference, which had an estimated cost of \$500. Motion to approve by Prentice. The motion died for lack of a second.**

2. Estimate of remaining balance from Prein-Newhof regarding the D Avenue project was requested. Motion to table this request until the May 2015 meeting. Prentice/Foust—Carried.
3. Termination of DPW Supervisor Steve Hatch, an at-will employee, was announced. Motion to approve termination. Greve/Lewis—Carried.

#### **New Business:**

1. Village Planning Commission recommended that the Village Council approve an amendment to the Master Land Use Plan, specifically the Future Land Use Map. Motion to approve Prentice/Greve -- Carried. Lewis and Gross abstained from the vote due to statutory conflict of interest.
2. Motion to adopt Ordinance 015-1: Rezoning of two parcels from R-1 to R-2, Prentice/Greve. Roll call vote requested; Prentice-yes, Greve-yes, Koporetz-no, Foust-no. The motion did not carry. Lewis and Gross abstained from the vote due to statutory conflict of interest.
3. Motion to return Ordinance 015-1 to the Planning Commission. Prentice/Greve—Carried.
4. Indefinite suspension of Clerk Wanda Holewa for neglect of duty announced.
5. Motion to adopt Ordinance 015-2: amendments to Chapter 2, Article III, Sections 2-61 to 2-66 regarding establishing a Deputy Clerk, the transfer of Clerk duties to the Deputy Clerk, and compensation thereof. Lewis/Gross—Carried. Effective date is 30 days after publication.
6. Motion to approve Resolution 015-02 establishing the compensation of the Village Clerk with regard to those duties to be performed under Ordinance 015-2. Prentice/Greve—Carried.
7. Motion to approve Village Resolution 015-15, a resolution in support of Proposal 1. Gross/Lewis. Roll call vote requested. Lewis-abstained, Gross-yes, Greve-no, Foust-no, Koporetz-no. The motion failed.
8. Motion to add the Community Hall rental to the duties of the Deputy Clerk. Lewis/Gross—Carried.
9. Motion to approve the Siegfried and Crandall audit, with an added amendment from Attorney Soltis, and allow for President Pro Temp Koporetz to sign the memorandum of understanding. Prentice/Foust—Carried.
10. Announcement was made that the flowers will soon be ready to plant. This was a part of public service. However, former Trustee Diane Briggs used to handle this detail. The Village is now in need of a volunteer to assist with flower planting. The possibility of asking businesses if they would keep the Village Flowers in their planters was discussed. Mattioli and DPW workers to arrange the flower planting.

#### **Committee Reports:**

**Police – Motion to add to PPP Handbook Section 5, Section 2.28 regarding Public Safety compensation. Prentice/Gross—Carried. Retroactive raises for police hours worked April 1<sup>st</sup> to April 11<sup>th</sup>, 2015 to be added on to next paycheck.**

**58 incidents, 114 citations, and 56 verbal warnings for the month of March.**

**Rotary Club to finance two bulletproof vests and the Boyle Foundation is donating \$2,200.**

**Fire Department – Report received from the Richland Township Fire Department.**

**Streets – Chief Mattioli to take over as DPW Lead. Recommendation was given to hire a DPW workforce instead of using police officers as DPW technicians. Motion to approve proposed plan for DPW.**

**Gross/Prentice—Carried.**

**Motion to approve DPW Supervisor job description to determine pay and duties, and to add this description and pay to the PPP Handbook. Prentice/Lewis—Carried.**

**Upcoming meeting with former Trustee Doug Jonas to discuss the 20-year road funding plan and to determine which roads are most in need of repair.**

**Trees & Parks – Lewis is planning an event for Arbor Day.**

**Administrative – Trustee Gross stated that the Administrative committee has met.**

**Buildings/Community Hall – Community Hall rental duties were discussed.**

**Zoning/Ordinance – Planning Commission Chair John Smith to be notified that Ordinance 015-1 has been returned to the Planning Commission.**

**P.P.P – Amended Clerk job description and pay, Added Deputy Clerk job description and pay. Section added to PPP regarding compensation of Public Safety officials.**

**Public Service – Mattioli announced that brush pickup is scheduled for May 18<sup>th</sup>-21<sup>st</sup>. Trash pickup is scheduled for May 16<sup>th</sup>. President Pro Temp asked for a volunteer to discuss making flyers for these events with the Temporary Village Clerk. Foust volunteered to work with the Clerk's office to get the flyers out to the public.**

**Budget – *no report***

**Ad Hoc – *The Publications Committee is arranging a meeting to discuss the website and newsletter options, and to request quotes for both services.***

**Motion to adjourn at 8:54pm – Greve/Prentice – Motion Carried.**

Respectfully Submitted,

Kevin Foust,  
Acting Secretary