

**Richland Village Council
8985 Gull Road
September 12, 2016
Regular Meeting**

Approved as amended based on revisions from Trustee Koporetz's notes. JWH

Present: President Dave Greve, President Pro Tem Gail Koporetz, Treasurer Terry Edds, Clerk Jacqueline W. Holewa, Trustees Kim Lewis, Robert Prentice, John Smith, Virginia Gross

Absent: None

The meeting was called to order in the Richland Community Hall by President Greve at 7:00 pm.

Pledge of allegiance was led by President Greve

Motion to amend the agenda to include under Administration: 1. Miller, Canfield, Paddock, and Stone, P.L.C. contract to represent and provide attorney services for the Village. 2. Posting of the Clerk's position. Lewis/Koporetz -- CARRIED

Guests: LTC. Steve Wilson, reported on the proposed Fort Custer Missile Defense site. He identified three sites being considered: Camp Revena, Ohio; Fort Drum, New York; and Fort Custer, Michigan. LTC. Wilson stated that missiles would not be armed with war heads. The proposed site is a Ground-based Interceptor Site (GBI). The site will employ 800 – 1000 civil jobs. After approval by Congress, it will take a few years to complete the project. LTC. Wilson left a seven (7) page Q & A report -- it is available in the clerk's office for review/copies.

Public Comments:

Bob Cox, SignCrafters, had a question regarding ZBA ruling. Council said that they would address the issue under Zoning/Ordinance.

Rich Anderson asked for permission to bow hunt deer within the village limits. President Greve stated that the subject would be taken under consideration in committee, but he was leaning towards not allowing bow hunting within the village limits. Greve felt that it would open too many doors.

Minutes:

Motion to approve minutes as amended. Lewis/Gross -- CARRIED

Trustee Koporetz's **Amendments to August 8, 2016 Meeting Minutes:**

Treasurers Report: Add: ***Treasurer Edds stated that the revenues for the year are on track. President Greve asked Edds to provide a report that shows dates and approximate amounts for all regular revenue throughout the year, so that the council has a better idea of what money is expected from where.***

President Greve also requested Wanda to provide a full monthly packet to the Police Department when she creates the council's monthly meeting packets.

Zoning/Ordinance: Add: *Cost to be funded from Administrative/Miscellaneous.*

Public Service: Add: *President Greve requested that Wanda post a copy of the letter from the State on the Village Website.*

Public Comments: Change *"loist" to "lost"*

Trustee Smith: amend Zoning/Ordinance: strike *from Printex*

Treasurers Report: Treasurer Edds presented the financial reports. He informed the council that they would need to amend the budget: Hall and Grounds as well as Permits in the near future. Koporetz pointed out a typo error on the Monthly Receipts report: line 8 account # should be **203.000.078**. Edds gave handouts to each council member consisting of: Revenue Sharing, Major Expense Timeline, D Avenue Payment report. A discussion, heated at times, ensued. Edds suggesting that the D Avenue payment to Chemical Bank be paid now (instead of the due date – April 2017) to save interest (payment is included in the 2016-2017 budget). Greve accused Edds of making a decision that should be made only by the council. Edds disputed Greve's accusation saying he wasn't making a decision he was only making a suggestion as it appeared on the D Avenue Payment handout. Edds doing his best to convince the council that it was beneficial to the village to pay early. Edds explained that the payment per agreement was to be paid from three (3) different accounts: Major Streets (40 %), D Avenue residents' assessment payments (40%) and General Fund (20 %) = \$16,322.67 annual payment. Edds explained that with each resident assessment payoff the Major Street amount would increase each year. Greve ~~arguing~~ ***stated that he understood the advantage of paying the principle early, but since the payment amount doesn't change each year, the money paid yearly by the D Avenue residents no longer covers their percentage of the payment. Therefore, more money must come out of the Major Streets every consecutive year and since*** the village is facing some significant road repairs, and the Major Street fund would need money. After much discussion over the figures given by Edds, a motion was made to pay the D Avenue annual payment of \$16,322.67 early – Koporetz/Lewis -- CARRIED

Trustee Koporetz pointed out a discrepancy in the amounts that Edds had presented to pay on the loan vs. the amounts stated in the monthly financial reports. The financial reports showed that the amount available to pay from the D Avenue residents was much closer than what Edds presented. Edds researched the discrepancy, and reported back to the council that the amount in the monthly report was correct: therefore, the amount required from the Major Street fund to pay the bill early was not \$9,084 as proposed, but \$6,752, only \$223 extra.

Trustee Koporetz pointed out the Edds had never taken it upon himself to pay the principle early, but that it had always been a decision of the council.

Accounts Payable:

Motion to pay accounts payable as amended – Lewis/Koporetz -- CARRIED

Old Business:

None

New Business:

None

Committee Reports:

Police: Incidents: 99; Citations: 72; Verbals: 90

Regarding the clerk’s previous month’s question about a contract with City of Galesburg for village police coverage of Galesburg Days, Prentice said the municipalities in the county have a reciprocal contract for equal time. According to the insurance agent, liability is not an issue. Prentice to request a written contract at the clerk’s request.

Fire Department: 38 calls – 7 in village

Streets: Greve and Richland Township Supervisor, Harma, agreed to \$50.00 per swipe for the village to snow plow DE Avenue and 34th Street. The Township board needs to approve the plan. Village DPW to maintain records. The clerk stated that in the past the Kalamazoo County Road Commission, Richland Township and the Village had a Winter Maintenance Agreement and that it should be updated. Motion to approve 2016 – 2017 street plowing for DE Avenue and 34th Street at \$50.00 per swipe contingent upon approval of the Richland Township Board. Prentice/Koporetz --CARRIED

Trees & Parks: Lewis is working on submitting 2016 Consumer’s \$1,000 tree grant. She will be conducting a walk around the village to check for any tree maintenance that needs to be done. Total Tree Service removed a dead tree on 32nd Street.

Buildings/Community Hall: Lewis submitted the lowest quote from three (3) companies for headsets \$2,379.00 a long way from the \$285.00 donation for headsets. She said that the system was complex and expensive. Lewis suggested to table purchasing the headsets for now. The Richland Community Hall Deed is very restrictive and only allows for non-profits to occupy the vacant space for a nominal cost. The clerk pointed out that the steps leading into the vacant office space are not up to code and would need to be repaired if the space was to be used.

Zoning/Ordinance: Smith reported that the Master Deed for Tiburon was in error regarding the front setback footage. Greve to check with the attorney.

Smith addressed the issue of the ZBA ruling brought up by Bo Cox during citizen’s comments. He said that the ZBA decision regarding Howland’s Flooring sign is final. The request for \$500.00 fee refund is denied.

Motion not to join the Protec coalition – Smith/Lewis -- CARRIED

P.P.P: no report

Public Service: Motion to approve Richland Library appointee – Gross/Lewis – WITHDRAWN -- after Prentice asked if the Library followed the village’s policy for posting vacant positions. Clerk to confirm the Library’s polices.

Ad Hoc: no report

Administration: Motion to approve the Miller Canfield contract as submitted—Gross/Koporetz – CARRIED

The Administration committee will start the process of posting the clerk’s position, job description, and post on website for 5 days by early October.

The Administration committee to contact MML for options to the Treasurer’s position and possibly the new attorney would have some information.

Motion to start the procedures to post clerk and treasurer positions – Lewis/Koporetz – CARRIED.

A special meeting could be held for consideration of the positions.

Budget: Motion to pay the D Avenue loan \$16,322.67 to be reviewed for best way going forward of paying future payments. Koporetz/Lewis – CARRIED. President Greve stated that the council would have plenty of time – the next payment wasn’t due until April 2018.

Public Comments: Doug Penny, Richwood Drive, stated that the council should look into the plowing of a county road (DE Avenue). What’s next the village plowing Foxwood?

Council Comments: Gross pointed out that Pattiwood was an unapproved street. The contractor is supposed to bring it up to code when the last house on the street was built. The last house has been built and it is time for the contractor to bring the street up to standards before it can be dedicated to the village.

Salvation Army contacted the clerk to place a Share the Warmth coat container in the Richland Community Hall for coat drop offs. There were no objections to the placement of the drop off container in the lobby.

Motion to adjourn at 9:15 pm Lewis/Koporetz - CARRIED

Respectfully Submitted,
Jacqueline W. Holewa
Village of Richland Clerk