

Richland Village Council
8985 Gull Road
Regular Meeting
November 14, 2016

Present: President Dave Greve, and Trustees: Virginia Gross, Gail Koporetz, Kim Lewis, Bob Prentice John Smith, and Clerk in Training Angela Rodino.

Absent: Clerk Wanda Holewa, Treasurer Terry Edds

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m.

Pledge of allegiance was led by President Greve.

The following was read by President Greve: Have the record show that on November 7th an email from Clerk Wanda Holewa was sent to myself and copied to Bob Prentice, Kim Lewis and John Smith, stating that; and I quote "Hi I have some vacation time left and I will be using it before the end of my term. So I will be on vacation starting November 9th 2016. Regards." Also, in conversation with Wanda on Tuesday November 8th, I asked if she would help the new clerk during the transition process, extending the same courtesy to the new clerk as she received from Rosemary when Wanda defeated her in the last election for the clerk's position. Her answer was no, and I am asking the rest of the board to respect her wishes.

President Greve also introduced the new Clerk, who will begin official duties on 11/21. Until then she will be in the office in training.

The agenda was approved with the following additions: Addition of headphone/microphone approval to Old Business, addition of Funds Transfer and Treasurer Selection to New Business.

Guests: Chief of Police Jeff Mattioli presented a Certificate of Merit to Officer Judd Sikkema for saving a life. President Greve introduced the Village's new attorney, Kurt McCamman. President Greve introduced the new Council as elected on November 8. The new Council will take their seats at the December meeting. Thank you to Michael Scott for helping out in the office in the Clerk's absence.

Public Comments: None

Minutes:

1. Meeting Minutes for the **October 10th regular meeting** were discussed. The following corrections were approved with the approval of the meeting minutes:
Under Public Comments: Add "Kim also said she would contact the Township about the tree across the street."
Under approval of October 3, 2016 special meeting minutes: Strike the comment as recorded for Trustee Smith and insert "Trustee Smith asked that Virginia Mejeur's comment be corrected to say that she had thanked the Council for doing something on the headsets, even though she thought it odd that someone running for Council had suddenly donated the money."

Under Old Business: Strike the paragraph regarding the Gravel Pit and add “The Council discussed the draft letter presented by Trustee Koporetz in response to Vince Carahaly’s presentation at the previous meeting per the request to the Township for a gravel pit. Trustee Koporetz to make corrections per the discussion, at which time the Council will sign and provide to the Township.”

Under the Treasurer’s job description, strike the excess commentary from the Clerk, which was not a part of the meeting.

Under the Motion to spend \$200 on cookies/supplies for Wassailing: Add “Wanda will order \$100 worth of cookies from Hardings Market.” and “Trustee Koporetz will talk to Brinkerhoffs to see if they have any leftover supplies from the previous year.”

Under Public Comments Virginia Mejeur: Add “She was told that they had not changed, are open to the public, and are posted on the website.”

John Cox: change “felt that something was wrong because” to “wondered why”

Motion to approve the October 10th regular meeting minutes as amended. Gross/Lewis – Carried.

2. Meeting minutes for the **October 24th** special meeting were discussed. The following corrections were approved with the approval of the meeting minutes:

Under the last paragraph on the first page: Strike the excess commentary from the Clerk, which was not a part of the meeting.

Motion to approve the October 24th special meeting minutes as amended. Lewis/Koporetz – Carried.

Treasurers Report:

Treasurer Edds did not show up for the meeting nor did he give notice of his absence. Police Clerk Jamie Ricca was able to answer the only question presented by the council regarding the treasurer’s report.

Bills Payable:

Bills payable were reviewed, and one discrepancy was noted – Check #3854 was wrongly charged to account 101.445.900 Trees Maintenance. This will need to be corrected.

1. **Motion to approve Bills Payable. Greve/ – Carried.**

Old Business:

1. **Motion to purchase 4 Headsets and 3 Microphones for the sound system. Remainder of funding to be retained for future audio purchases. Lewis/Smith – Carried.**

New Business:

1. **Motion to transfer the funds of \$42,067.16 from the General Fund to Sale of Village Offices as agreed upon in the June meeting. Koporetz/Lewis - Roll Call Vote: Yes; Smith, Prentice, Lewis, Gross, Greve, Koporetz. No; None. Abstentions/Absent; None.**

- Trustee Lewis presented the findings and recommendations of the Administration Committee per the hiring of the new Treasurer. After 7 days of interviews and deliberation, the unanimous choice was Michael Scott. **President Greve presented his nomination of Michael Scott to the Council. Motion to appoint Michael Scott to position of Treasurer. Lewis/Smith – Roll Call Vote: Yes; Smith, Prentice, Lewis, Gross, Greve, Koporetz. No; None. Abstentions/Absent; None.**

Committee Reports:

Police – 92 service calls, 102 citations, 84 verbal warnings.

The Police Department is reviewing the addition of two part-time police officers. This will NOT increase man hours or expense currently expended within the police department; it will provide better coverage for vacations and leaves.

Fire Department – See report in packet.

Streets – None

Trees/Park – Trustee Lewis has completed the applications required to maintain Tree City status and gain the grant which assists with tree plantings each year. She requested that the Village provide a Thank You card to Gull Lake Landscape for all of their assistance in this endeavor.

Administration – The new Clerk and Treasurer are to be sworn in on Monday November 21st. President Greve is going to request the Township Clerk to swear them in. Trustee Lewis expressed her willingness to transfer hiring practices knowledge to the incoming head of the Administration Committee.

Buildings/Grounds/Community Hall

Trustee Lewis reiterated her challenge to publicize rental of the Village Hall. It has been very successful, and she would like to see it used more often. Trustee Lewis is currently a member of the BOC, and will need to be replaced when she is no longer a Trustee.

Zoning/Ordinance –

Trustee Smith stated that he has heard that the Tiburon developer has put in a request for an amendment or variance, but he has not seen any documents yet. He is planning to address the new Council when seated, to explain the zoning process and issues.

PPP – None

Public Service – The Council made sure that the Hall is prepared for Wassailing. Trustee Koporetz asked if the sign in the Park had been updated with the new leaf pickup dates. Mike Scott to verify.

Budget – Treasurer Edds did not attend the meeting and gave no explanation for his absence.

Public Comments: None

Comments & Reminders by Council Members:

Trustee Smith thanked Trustees Lewis and Gross for their service to the Village. Trustee Lewis requested Angela to send out thank you notes to all of the Treasurer applicants.

Motion for Adjournment at 7:49 p.m.: Gross/Lewis – Carried.

Respectfully Submitted,
Trustee Gail Koporetz
Acting Secretary