

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**March 13, 2017, 7:00 pm**

*Approved as submitted - AMR*

**Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Bob Prentice, John Smith, Randy Walbridge, Treasurer Mike Scott, Clerk Angie Rodino.

**Absent:** None

**The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m.**

**Pledge of allegiance was led by President Greve.**

**Guests:** Dennis McKee, Consumer's Energy

Dennis McKee introduced the traffic signal work that is being scheduled by MDOT. He discussed the preliminary plan of scheduled nightly disruptions of power and rerouting of traffic. The work is thought to take 5-6 days. Work will include replacing power lines and poles enabling the raising of the traffic signal to new specifications. An official project date is not set as of yet. Mr. McKee's intent of his visit was to raise awareness of what is being planned.

**Public Comments:** None

**Minutes:**

1. Meeting minutes for the **February 13, 2017** regular meeting were approved. **Motion to approve the February 13 regular meeting minutes as amended - Prentice/Koporetz – Carried.** Koporetz asked that on page 5 that words indicating a motion was made be added in the second line and also in 3 places under Comments & Reminders.
2. Meeting minutes for the **February 20, 2017** special meeting were approved. **Motion to approve the February special meeting minutes as amended – Koporetz/Berg – Carried.** Koporetz asked that the words "*previous fiscal*" be added in the sentence starting with "He stated" under Rob Perks comment on page 2.
3. Meeting minutes for the **February 27, 2017** special meeting were approved. **Motion to approve the February 27 special meeting minutes as amended – Prentice/Smith – Carried.** Koporetz asked that the words "*Motioned by*" be added under New Business Visa payment approval.

**Treasurer Report:**

Treasurer Scott discussed the budget report. He stated that he has updated Sage and the spreadsheets to show same amounts in all line items. Monthly budget totals were in line with regular monthly income/expenses. President Greve questioned what the difference is between Water Improvements and Water Special Assessment funds. Scott replied that there isn't a difference in what they can be used for it is just how it was labeled when entered into Sage software. Scott stated that he will be looking into combining like funds into the same line item and will bring to Council for approval. President Greve asked if money from Sewer fund could be used to connect DPW building to public sewer line. Treasurer Scott will contact MML to see if this is possible. Koporetz asked what the payoff is on D Ave. loan and the loan for the truck. Scott will bring amounts to next month's meeting.

#### **Bills Payable:**

Bills payable were reviewed. **Motion to approve Bills Payable. Prentice/Koporetz – Carried.** Koporetz questioned what check 3974 was for. Treasurer Scott explained that it was for the electricity to power the traffic light. Clerk Rodino will provide more information on this at next month's meeting.

Payment of invoice for Miller, Canfield, Paddock and Stone, P.L.C. was approved. **Motioned by Koporetz/Berg – Carried**

Payment of invoice of MML Membership renewal was approved. **Motioned by Smith/Prentice - Carried**

#### **Old Business:**

1. Trustee Smith discussed the Planning Commissioners pay totals for the fiscal year that ended February 28, 2017.
2. Resolution to transfer \$18,056 from Major Streets to Local Streets. **Roll call vote: Ayes – Berg, Koporetz, Prentice, Smith, Walbridge, Greve. No – none. Approved**
3. Discussion on dental and vision insurance coverage was tabled until additional information is received by insurance agent. **Motion to table discussion – Smith/Walbridge – carried.**

#### **New Business:**

President Greve stated that Trustee Springer has sent a letter of resignation of the village board. **Motion to accept resignation – Prentice/Koporetz – carried.** Clerk Rodino to post vacancy on Community Hall door, at the library and on the website. The information will also be added to the Village Square sign. Letters of intent need to be submitted no later than May 2.

#### **Committee Reports:**

- **Police** – Chief Mattioli stated that there were 78 incidents, 80 citations, and 72 verbal warnings.
- **Fire Department** – No report available
- **Streets** – President Greve stated if work on 32<sup>nd</sup> St. and E DE were to begin this spring a request needed to be sent to the Road Commission of Kalamazoo County.
  - **Motion to approve estimate of \$21,859 from Major Streets fund for road repairs to be done on 32<sup>nd</sup> St. from E. DE Ave. north to traffic signal – Prentice/Walbridge**
    - **Roll call vote – Ayes: Berg, Koporetz, Prentice, Smith, Walbridge, Greve. No: none. Approved**
  - **Motion to approve estimate of \$62,985 from Local Streets fund for repairs to be done on DE Ave. from Gull Rd. east to 32<sup>nd</sup> St. – Prentice/Walbridge**
    - **Roll call vote – Ayes: Berg, Koporetz, Prentice, Smith, Walbridge, Greve. Nays: none. Approved**

Clerk Rodino to notify RCKC to add approved road projects to the schedule.

- **Buildings and Trees** – Trustee Berg shared the proposal of new rental fee schedule. She explained that the new schedule was simpler than the existing fee schedule and was based on hours rented vs. the event. **Motion to approve new fees – Berg/Prentice** Requirement of insurance policy was discussed. Determined to keep rental agreement as it is. Trustee Prentice stated that the proposed changes need to be presented to the Board of Control for approval. **Motion to table new fees pending answer from BOC – Berg/Walbridge – carried.**

Trustee Berg stated that flowers are ordered and are to be delivered on May 19. Planting will take place on May 20.

Large item trash pick-up is scheduled for May 20.

Trustee Berg also stated that she will be contacting Mr. English, 3<sup>rd</sup> grade teacher at Ryan Intermediate, regarding the Arbor Day tree planting as has been done in the past.

- **Administrative** - none
- **Zoning/Ordinance** – Planning Commission is waiting on village attorney’s review on Master Deed for Tiburon. Update on Gull Lake Condos – Mr. Woodhouse’s application submitted in December 2016 was denied by PC due to plans being insufficient. He can request a sketch plan review at no cost to him to make sure his plan is in compliance with local zoning ordinance. His lawyer met with village consultant, Rebecca Harvey and Clerk Rodino to discuss a new plan for development.

Planning Commission has 2 vacancies approaching on April 1. These vacancies have been posted. Frank Woodward would like to be considered for reappointment.

- **PPP** – none

- **Public Service** – none
- **Budget** – none
- **Publications** - President Pro Tem Koporetz stated the Spring Newsletter needs to be mailed by April 14. Topics to be included are: Stick pick up – May 15-18, large item trash pick-up – May 20, flower planting – May 20, letters of intent for board vacancy, upcoming road projects, email sign-up for emailed village updates

**Comments & Reminders by Council Members:** President Greve asked if Village has acquired a credit card from Advia as discussed at last month's regular meeting. Clerk Rodino stated it has not yet been done.

**Motion for Adjournment at 8:26 p.m. Walbridge/Koporetz – Carried.**

Respectfully Submitted,  
Angela Rodino  
Village of Richland Clerk