

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**April 10, 2017, 7:00 pm**

*Approved as submitted - AMR*

**Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Bob Prentice, Randy Walbridge, Treasurer Mike Scott, Clerk Angie Rodino.

**Absent:** John Smith

**The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:02 p.m.**

**Pledge of allegiance was led by President Greve.**

**Guests:** Jeff Mattioli

**Public Comments:** None

**Minutes:**

1. Motion to approve March 13, 2017 Regular Meeting Minutes – **Koporetz/Berg – Carried** No discussion, approved as submitted

**Treasurer Report:**

Treasurer Scott discussed the budget report. He stated that all but one line has been reconciled. Monthly budget totals were in line with regular monthly income/expenses. Treasurer Scott stated that he will be moving money from KCFCU Money Market account to Advia to cover expenses until taxes start coming in. President Greve questioned if lines titled “Bunker Hill Sewer, 32<sup>nd</sup> St. Sewer” were earmarked for a specific reason. Scott stated that at one time they were but the totals are left over from what was done in the past. These amounts can be used at council’s discretion. President Pro Tem Koporetz questioned the amount in line item “Council Salaries” – Scott explained that this amount included some of the Planning Commission’s pay. Clerk Rodino will adjust these amounts. The amount for Administration Contract Services was explained.

**Bills Payable:**

Bills payable were reviewed. **Motion to approve Bills Payable. Koporetz/Berg – Carried.**

**Old Business:**

1. Clerk Rodino explained the MDOT Signal Energy bill is paid quarterly to MDOT, although invoicing is usually a quarter behind. MDOT in turn pays Consumer’s for the energy used.
2. Sewer Fund – Treasurer Scott stated that money from the sewer fund can be used to connect DPW building to public sewer line. Chief Mattioli stated that he can save money by contracting with a different business and have Gull Lake Sewer and Water just provide the connection. Clerk Rodino to provide President Greve with Rich Pierson’s contact information.

3. Clerk Rodino stated that she has not received any replies to the current vacancy on the Village Council. The vacancy is posted on the Village Square sign, at the library, on the doors at the Community Hall and on the website. Clerk Rodino also stated there are also still 2 vacancies on the Planning Commission. Frank Woodward did express interest in being reappointed to the Planning Commission. **Motion to appoint Frank Woodward to the Planning Commission – Koporetz/Prentice – Carried.** Clerk Rodino to contact Mr. Woodward and attend PC meeting to administer the Oath of Office.
4. Vision & Dental Insurance – **Motion to approve the vision and dental insurance plan – Prentice/Koporetz – Carried.** Koporetz stated it seemed to be a good plan. Greve reminded council that the cost of the coverage has been factored into the budget. Greve asked council, if permitted, if anyone would be interested in paying out of pocket for this coverage.

#### **New Business:**

1. Office Log – President Greve proposed keeping an office log of visitors. This has been discussed in the past. The log will be reported each month to council in the same way as the Police report and fire report. **Motion to keep log for a 3 month trial period – Koporetz/Walbridge – Carried**
2. MAMC Clerk Training – Clerk Rodino asked council to approve registration for the conference including clerk training. The total cost being \$451. **Motion to approve registration fee, mileage and parking fees for conference not to exceed \$500 total – Prentice/Koporetz – Carried.** President Greve stated he felt it was beneficial for Rodino to attend this conference. Treasurer Scott stated he is not planning on using treasurer training this year so \$200 could be moved from treasurer training to Clerk training to keep in budget. Clerk Rodino stated the conference will take place June 20-23. Treasurer Scott will help cover hours at the office.

#### **Committee Reports:**

- **Police** – Trustee Prentice stated that incident report was in the packet. He also stated that with spring and summer approaching, there will be more traffic through the village. **Motion to discuss placing an additional \$10,000 in police budget for additional law enforcement coverage – Prentice/Koporetz.** Koporetz asked if the police department does any trending reports to compare violations year to year. Chief Mattioli stated there is a trend and in the past 4 years incidents have risen from about 350 to over 1,200 per year. Trustee Prentice stated this additional money would help to provide 10 additional hours per week of police coverage, primarily into the night hours. He also stated that it has been a goal of the Village in the past to increase police coverage to 24/7. This increase would have no effect on benefits as they are already being provided to the officer whose hours would increase. This amount will cover all payroll expenses. Chief Mattioli stated the coverage hours would be expanded from 7 am – 1 am to 7 am – 3 am with an increase in coverage on Sundays as well. President Greve stated he would like to wait to implement this until July 1 when revenue starts to come in. Trustee Walbridge questioned if some of the money from police training could be transferred to payroll to help cover the expense. Chief stated that this money is required by the state to be provided by the village. Greve stated that the expense for this

budget year would not equal \$10,000. It would be less as the budget year has begun. Prentice stated he would like to see it started in May. **Motion to place an additional \$7,500 in the police budget for additional law enforcement by the Village of Richland to begin May 1, 2017. Prentice/Koporetz. Roll call vote: Yes – Berg, Koporetz, Prentice, Walbridge, Greve. No – none. Absent – Smith. Motion carried.**

- **Fire Department** – No discussion
- **Streets** - Chief Mattioli stated he has received a bid, unopened at this time, for pot holes to be filled and fixed from the winter freezing/thawing.
- **Buildings and Trees** – Cindy Berg was told by Lysanne Harma she is not on the BOC. It was stated that the Board of Controls includes one person from the twp. Council, one person from the village council, a village resident at large. This will be discussed at the joint meeting. Arbor Day ceremony with Mr. English's 3<sup>rd</sup> grade class will take place in May. Greve questioned the status of the removal of trees on Bunkerhill. Treasurer Scott to contact Marsha Drouin to see if they found anywhere to take the wood from the trees to be cut down at their residence.
- **Administrative** – Nothing at this time
- **Zoning/Ordinance** – Clerk Rodino stated she has a meeting scheduled Thursday, April 13 with Tom Larabel, Allen Edwin Homes, and Becky Harvey, planning consultant, concerning Tiburon plans.
- **PPP** – Nothing at this time
- **Public Service** – Rotary Flag Project – Prentice stated that Chief Mattioli started a project to replace American flags. After a presentation to the Rotary Club, they decided to head up the project. Rotary is accepting donations to purchase flags and then will donate them to the village. Rotary would like to continue to raise money for a fund for additional flags as well as mending or replacing flags as needed. Flags will be displayed from Memorial Day to 4<sup>th</sup> of July. Two special display flags will be placed, one at police department and one at Community Hall. Rotary would like to dedicate one flag as a memorial to Colin Rose. Chief Mattioli would like the flag at the police department to be the dedicated memorial flag. Ed Schaadt is the contact for Rotary. Prentice would like to state that one citizen has donated \$500 to the cause. Website – Clerk Rodino stated that the website is continuously updated. It now includes upcoming events in the area.
- **Budget** – Nothing at this time
- **Publications** – Newsletter should be mailed by Friday, April 14.

**Comments & Reminders by Council Members:** Motion to approve payment of invoice to Piper Mountain (website) in amount of \$550.00 – **Koporetz/Walbridge – Carried.** Joint meeting to be schedule for April 27. President Greve to inform Clerk Rodino of time of meeting.

**Motion for Adjournment at 8:20 p.m. Koporetz/Walbridge – Carried.**

Respectfully Submitted,

Angela Rodino  
Village of Richland Clerk