

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**August 13, 2018, 7:00 pm**

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m.  
Pledge of allegiance was led by President Dave Greve.

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Bob Prentice, Jake Scott, John Smith, Randy Walbridge, Clerk Lindsay Norris and Treasurer Mike Scott  
**Absent:** None
2. **Guests:** None
3. **Citizen Comments:** None
4. **Amend/Approve Agenda:** Smith requested to add confirmation of clerk to agenda. **Motion** to approve the amended agenda. – **Prentice/Scott – Motion Carried**
5. **Minutes:**
  - a. July 9, 2018 minutes were reviewed, the following amendments were made: Amended Citizen Comments, added a period after *Township*, added an *a* between *about* and *house*. Added *Treasurer* in front of *Scott* in the Treasurers Report. Edited the Committee Reports, line f, the additional site plan was changed from *denied* to *not reviewed*. Also corrected a spelling error: *payed* to *paid*. **Motion** to approve amended minutes. – **Koporetz/Smith – Motion Carried**
6. **Treasurer Report:**
  - a. Treasurer Scott went over the year to date budget, and property taxes received.
7. **Bills Payable:**
  - a. Cash Disbursement Journal was reviewed, noted a date correction to 7 checks made after Journal was printed. **Motion** to approve July's Cash Disbursement Journal. – **Koporetz/Prentice – Motion Carried**
8. **Old Business:**
  - a. **Confirmation of the Clerk:** Norris was sworn in by President Greve. Treasurer Scott witnessed the swearing in.
9. **New Business**
  - a. **Winter Maintenance Agreement:** This agreement was reviewed, no changes were made.
  - b. **Michigan Municipal League:** President Greve accepted Koporetz's voluntary attendance to the MML conference. **Motion** made to pay for any meals and mileage consumed by Koporetz for this trip. – **Prentice/Scott – Motion Carried**
  - c. **FOIA Coordinator:** **Motion** to appoint Norris to the role of FOIA coordinator. – **Smith/Berg – All in favor, No opposed – Motion Carried.**

**Committee Reports**

- a. **Police-** Police Report was reviewed.

- b. **Fire Department-** None
- c. **Streets-** None
- d. **Buildings & Trees-** Berg expressed the need for a small dead tree to be removed from the curb lawn across the street from Grace Spring Church. Koporetz also mentioned a dead tree in front of her house that was in need of removing.
- e. **Administrative-** Walbridge requested that Norris provide an updated password list.
- f. **Zoning/Ordinance-** Smith talked about the drainage of the Tiburon Development. The elevation seems to have increased and a citizen is worried that this will affect their property on DE Ave. in terms of run off.
- g. **PPP-** None
- h. **Public Service-** None
- i. **Budget-** None
- j. **Publications-** Koporetz asked that things to be put in the Fall Newsletter (release date pending) be sent to either Norris or herself. Leaf Pickup projected for first and third weeks of November.

10. **Comments & Reminders**

- a. **Motion** to allow the Site Plan Review of The Gull Lake Condominium Development to be seen based on the payment made on November 17<sup>th</sup> 2017. – **Prentice/Walbridge – All in favor, No opposed – Smith abstained due to conflict of interest – Motion Carried**

**Motion for Adjournment at 8:13 pm – Prentice/Walbridge – Motion Carried**