

Richland Village Council
8985 Gull Road
Regular Meeting
August 12, 2019, 7:00 pm

The meeting was called to order in the Richland Community Hall by President Pro Tem Gail Koporetz at 7:00 p.m.

Pledge of allegiance was led by President Pro Tem Gail Koporetz.

1. **Present:** President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Kim Lewis, John Smith, Randy Walbridge, Interim Clerk Brooke Jamieson, and Treasurer Jamie Ricca.
Absent: President Dave Greve
2. **Guests:** Andy Alspach- Infosafe. Mr. Alspach spoke about the Village's outdated computer equipment and possible vulnerability relating to security. He outlined the upgrades that were performed at the Village Office and The Police Office.
3. **Citizen Comments:** Bob Wenzel expressed thanks to the Council for removing a tree near his home and also thanked the police department for their service.
4. **Amend/Approve Agenda:** Motion to approve the Agenda. – **Lewis/Walbridge – Motion Carried**
5. **Minutes:**
 - a. Motion to approve July 15, 2019 Regular Meeting Minutes– **Smith/Lewis – Motion Carried.**
 - b. January 31, 2019 Special Meeting, discussion postponed until September Meeting.– **Walbridge/Berg- Motion Carried.**
6. **Treasurer Report:** Ricca to present at September meeting, what it will cost to upgrade software so that the board can discuss and possibly approve. Ricca noted that \$322,268.95 in Property Taxes have been collected so far.
7. **Bills Payable:**
 - a. July's Cash Disbursement Journal was reviewed. **Smith** questioned if check #4919 on 7/23/19 should be categorized under "siren" and not "street lights". Upon looking into, it was found that it should be categorized siren. Updated Cash Disbursement Journal. **Motion** to pay the Cash Disbursement Journal. – **Lewis/Berg – Motion Carried.**
 - b. Infosafe invoices. Section 2-113(d)-(3) and Section 2-117 All- allowed President Greve to authorize these charges prior to getting Council approval. **Motion** to pay Village Office invoice of \$3,394.51. - **Lewis/Smith – Motion Carried.** **Motion** to pay Police Office invoice of \$3,506.98. –**Lewis/Smith – Motion Carried.**
8. **Old Business:** -
 - a. Updated the Council that The Township Office had communicated their plans for the new electronic sign in the Village Square Park through e-mail in May 2019. **Motion** to approve electronic sign. – **Smith/Lewis – Motion Carried.**
9. **New Business**

- a. Planning Commission is looking for approval to pay PC Consultant, Rebecca Harvey for her work on The Master Plan. At the time of Village Meeting, no reply had been received from Harvey as to an estimate of her fees. Council will not approve until there is an estimate to review.
- b. There was discussion about posting for Clerk position. Interim Clerk will post a letter asking for interested parties to submit a resume. Posting will be on Village Website, Village front door, as well as Library door from 8/22/19 until 9/9/19. Board will interview on September 16th.
- c. Council stated that we need a new Recreation Plan.

Committee Reports

- a. **Police-** None.
 - b. **Fire Department-** Fire bill was discussed again. Smith requested that the payment not be submitted until a joint meeting with the Township Council is held or a detailed breakdown of the bill be provided to the Village Council. An agenda for a joint meeting will be sent to the Township Office. **Motion** to postpone payment. - **Smith/Lewis – Roll call vote. Ayes: Berg, Koporetz, Lewis, Smith, Walbridge. Nos: None. Absent: President Greve.**
 - c. **Streets-** Smith voiced concern of clogged storm drain at Church Street and D Avenue as well as crumbling pavement at Yorktown and Bunker Hill. Reported to DPW Supervisor.
 - d. **Buildings & Trees-** Furnace update is that it needed a fuse and new filters. A professional company will be used to do yearly inspections and maintenance.
 - e. **Administrative-** Ordinance updates are ongoing.
 - f. **Zoning/Ordinance-** Master Plan is ongoing project.
 - g. **PPP-** None
 - h. **Public Service-** None
 - i. **Budget-** None
 - j. **Publications-** Fall newsletter preparation has begun.
10. **Comments & Reminders-**
- Ricca to bring original 2019 yearly budget information to September Meeting.
 - Upon contacting RABA member Korby Kiss for Wassailing update, it was confirmed that Wassailing is scheduled to happen this December.
 - Koporetz requested that “modesty panels” for the front of the Village Boards tables be researched.

Motion for Adjournment at 8:27 pm. – Lewis/Walbridge – Motion Carried.

Respectfully submitted,

Brooke Jamieson
Village of Richland- Interim Clerk