

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**June 11, 2018, 7:00 pm**

**The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.**

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Bob Prentice, Jake Scott, John Smith, Randy Walbridge, Clerk Angie Rodino and Treasurer Mike Scott.  
Absent: none
2. **Guests:** None
3. **Citizen Comments:** None
4. **Approve Agenda –Koporetz/Berg – Motion Carried**
5. **Minutes:**
  - a. May 14, 2018 Regular Meeting Minutes were reviewed. No discussion. **Smith/Walbridge – Motion Carried.**
6. **Treasurer Report:** Treasurer Scott went over the budget. Nothing unordinary. He pointed out that the invoice for a new plow blade was paid, it was approved with the budget.
7. **Bills Payable:**
  - a. Cash Disbursements were reviewed. Motion to approve Cash Disbursements Journal – **Prentice/Koporetz – Motion Carried.**
  - b. Motion to pay 4 included invoices (eCode360, Best Way, Schaap’s Greenhouse, Sharp Shop) – **Smith/Prentice – Motion Carried.**
8. **Old Business:**
  - a. Fire Invoice update - Clerk Rodino stated she has not received an update although she has been out of the office since Tuesday, June 5. She will contact Lysanne Harma.
9. **New Business:**
  - a. New Clerk Update – Trustee Walbridge stated that the Hiring Committee had interviewed all 4 candidates. He stated they would like to recommend Carrie Lorenz-Eldred be appointed to the position of Village Clerk. The committee felt that she would be the best fit for the position.
    - i. President Greve stated he accepted the committee’s recommendation and would like council’s approval of the appointment of Carrie Lorenz-Eldred to the position of Village Clerk.
    - ii. **Motion** to approve the appointment of Carrie Eldred to position of Village Clerk pending the passing of a background check – **Koporetz/Berg – Roll Call Vote: Ayes – all, No – none. Motion Carried.**
    - iii. At 7:19 pm, President Greve called for a 5 minute recess to make contact with Mrs. Eldred. Trustee Walbridge placed a phone call to Mrs. Eldred and left a message for her. At 7:24 pm, Council came out of recess.
    - iv. **Motion** to remove Clerk Angela Rodino from all Village accounts and add new Clerk, upon pending background check, Carrie Lorenz-Eldred to all Village accounts. **Koporetz/Prentice – Motion Carried.**

- v. President Greve requested that Treasurer Mike Scott to verify all Village property be returned by Clerk Rodino upon the completion of her employment on Wednesday, June 13, 2018.
- b. 4<sup>th</sup> of July Parade – Trustee Walbridge or Trustee Scott will ride in the parade.

**Committee Reports:**

- a. **Police** – Incidents – 98, Citations – 72, Verbal Warnings – 57. Trustee Prentice stated the Richland Police Department was part of the safety efforts at Gull Lake Community Schools after threats of violence were made. Prentice also stated that talk was still in progress with Ross Township and Galesburg/Augusta schools for police coverage. These possibilities are looking very positive. President Greve stated that he had received information from Chief Mattioli earlier in the day stating the police committee for Ross Township had unanimously voted yes for increased police coverage by RPD. The Ross Township board will be cvoting on the action at their meeting on Tuesday, June 12, 2018. President Greve restated that Richland Village would not be losing any police coverage and it will be positive revenue for the Village as well. If the motion passes, Ross Township would like coverage to begin January 1, 2019.
- b. **Fire Department** – April 2018 Report reviewed. 6 of 38 calls were in the village.
- c. **Streets** – No update.
- d. **Buildings and Trees** – Trustee Berg stated flower pots were planted on Saturday, May 19. There was a tree planted at Richland Elementary for Arbor Day celebration and pictures were sent to the Kalamazoo Gazette. The dead tree on 32<sup>nd</sup> St. was removed by Roots Tree Service. Trustee Berg stated that Ed Schaadt has contacted her to place the plaque of flag donors in the Community Hall. The plaque will be displayed in a storefront on July 4, 2018 and then placed in the entry way of the Community Hall for display.
- e. **Administrative** – Trustee Walbridge stated Mrs. Eldred had returned his phone call and has accepted the position. She will meet with Clerk Rodino on Wednesday, June 13 to be introduced to the position.
- f. **Zoning/Ordinance** –
  - i. Trustee Smith shared that he felt the joint training with Rebecca Harvey went well.
  - ii. Pro Tem Koporetz suggested that after Clerk posts ZBA and PC Meeting Minutes, an email be sent to all council, PC, and ZBA members alerting them new minutes are available.
  - iii. Trustee Prentice made council aware that there have been a substantial amount of updates (changes, deletions and additions) to the general ordinances. He also stated that the Village needs an ordinance inspector. **Motion** to approve 1 hour of DPW worker’s hours per week to inspect potential ordinance violations who would in turn relay findings to the Village Clerk who would then contact Ordinance chairperson for a recommendation of enforcement. **Prentice/Smith – Motion Carried.**
  - iv. Trustee Prentice requested a Special Meeting be called to discuss the ordinance updates and preparation for a Public Hearing to approve said changes. He asked the meeting be set for June 25, 2018 at 6:30 pm.

- v. President Greve called for a Special Meeting on June 25, 2018 at 6:30 pm to review and discuss ordinance updates and to prepare said changes for a Public Hearing to be held at a later date.
  - g. **PPP** – No report.
  - h. **Public Service** No report.
  - i. **Budget** – Treasurer Scott stated he has received tax information from the County Treasurer and tax bills will be sent out at the end of the month.
  - j. **Publications** – No report.
10. **Comments & Reminders by Council Members:** President Greve asked that trustees running for reelection pick paperwork up from Township and get turned in. President Greve also stated that the audit report has been received and wanted to highlight there was a 2% increase to the Village's total net position from previous year. Trustee Koporetz stated Parade of Homes is taking place June 8-16.

**Motion for Adjournment at 8:11 p.m. –Prentice/Koporetz - Carried.**

Respectfully Submitted,

Angela Rodino  
Village of Richland Clerk