

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**May 13, 2019, 7:00 pm**

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Kim Lewis, John Smith, Randy Walbridge, Clerk Lindsay Norris and Treasurer Jamie Ricca.  
**Absent:** Bob Prentice
2. **Amend/Approve Agenda: Motion** to approve the agenda. – **Lewis/Koporetz – Motion Carried.**
3. **Guests:** None
4. **Resignation of Council Member:** Bob Prentice’s resignation letter was read. The council thanks him for his years of service. **Motion** to accept the resignation of Council Member Bob Prentice. – **Koporetz/Lewis - Berg: Aye, Koporetz: Aye, Lewis: Aye, Smith: Nay, Walbridge: Aye, President Greve: Aye. Motion Carried.**
5. **Citizen Comments:** Virginia Mejeur expressed concerns about property line issues.
6. **Move to Closed Session: Motion** to move to closed session to discuss the clerk and treasurer’s supervisor. – **Lewis/Berg - Berg: Aye, Koporetz: Aye, Lewis: Aye, Smith: Aye, Walbridge: Aye, President Greve: Aye. Motion Carried.**
7. **Move to Regular Meeting: Motion** to move into Regular Meeting. – **Lewis/Berg - Berg: Aye, Koporetz: Aye, Lewis: Aye, Smith: Aye, Walbridge: Aye, President Greve: Aye. Motion Carried.**
8. **Minutes:**
  - a. The April 8, 2019 regular meeting minutes were reviewed. Minutes were corrected to show that President Pro Tempore Gail Koporetz called the meeting to order and lead the Pledge of Allegiance. The citizen comments were corrected to reflect the trees were not located on the citizen’s property. **Motion** to approve the amended April 8, 2019 regular meeting minutes. – **Koporetz/Lewis – Motion Carried.**
9. **Treasurer Report:** Ricca discussed the up to date budget. It was noted that the Advia General and Major Streets funds were lower than usual. Ricca also discussed the options for updated accounting software and costs. Information was also passed on to the council that Kalamazoo County will no longer accept the tax software currently in use with the Village. **Motion** to purchase updated and accepted software with BS&A in the amount of \$2,600.20 and for the cost to be absorbed by The Sale of the Village Hall. – **Smith/Lewis – Motion Carried.**
10. **Bills Payable:**
  - a. April’s Cash Disbursement Journal was reviewed. **Motion** to pay the Cash Disbursement Journal. – **Koporetz/Lewis – Motion Carried**
11. **Old Business:**
  - a. None
12. **New Business**

- a. The Administrative committee assembled and held interviews for the Treasurer’s position. After deliberation, the Administrative Committee recommend Jamie Ricca to take the permanent position of Treasurer. **Motion** to appoint Jamie Ricca to the permanent position of Treasurer for a term of 3 years, subject to the change of the Village Charter in reference to Term Limits for Clerk and Treasurer. – **Lewis/Walbridge - Berg: Aye, Koporetz: Aye, Lewis: Aye, Smith: Aye, Walbridge: Aye, President Greve: Aye. Motion Carried.**
- b. The BOC met to discuss the replacement of the Village Hall furnace. Smith is to present 5 bids for the replacement.
- c. Signs are to be ordered for the “Jake” breaking or Engine Breaking ordinance. Establishment of fines for violating said ordinance have been tabled until June meeting.
- d. Due to the resignation of Bob Prentice, new committee appointments are to be as follows:
  - a. Administrative Chair: Kim Lewis
  - b. Police Chair: Randy Walbridge
  - c. Administrative Committee: Cindy Berg
  - d. Zoning Committee: Kim Lewis

#### **Committee Reports**

- a. **Police-** April 2018 and April 2019 incident reports have been reviewed.
- b. **Fire Department-** March’s fire report was reviewed. The council also received the Annual Fire Services invoice. This was reviewed and is to be paid in or after July.
- c. **Streets-** None
- d. **Buildings & Trees-** The use of the Village Hall for Art Hop was approved. Plant the Pots is scheduled for May 18. Arbor Day is scheduled for May 23 at Richland Elementary, rain date set for May 24. Hometown Tree Services charged \$2150 for the removal of a dead tree, the grinding of a the stump and the trimming of a concerning tree on E DE Ave. Other bids were gathered from Four Season Tree Service (\$3,000 take out the dead tree, no stump grinding or trimming of the concerning tree) and Precision Tree Services (\$4,000 take out dead tree and grind the stump, no trimming of the concerning tree).
- e. **Administrative- Motion** to keep Jeff Mattioli as the Clerk and Treasurer Supervisor. – **Lewis/Walbridge – Motion Carried.**
- f. **Zoning/Ordinance-** Advia Credit union has submitted a site plan review for a small vestibule addition to the front of the building. Discussion of a nonconforming sign that is to be altered was asked to be brought to Rebecca Harvey for further information.
- g. **PPP-** New PPP books are to be printed and distributed.
- h. **Public Service-** None
- i. **Budget-** None
- j. **Publications-** None

#### **13. Comments & Reminders**

None

**Motion for Adjournment at 9:06 pm. – Lewis/Berg – Motion Carried.**