

**Richland Village Council**  
**8985 Gull Road**  
**Regular Meeting**  
**May 11, 2020, 7:00 pm**

**The meeting was called to order over telephone conference (due to social distancing for COVID-19) by President Dave Greve at 7:00 p.m.**

**Pledge of allegiance was led by President Dave Greve.**

1. **Present:** President Dave Greve, President Pro-Tempore Gail Koporetz, and Trustees: Kim Lewis, John Smith, Cindy Berg, Randy Walbridge, and Sharon O'Rourke, Clerk Brooke Jamieson, and Treasurer Jamie Ricca.
2. **Absent:** none.
3. **Guests:** Police Chief- Jeff Mattioli. Chief reported that incident calls and stops had been way down and are now increasing due to more traffic and activity. Police have been getting more PPE, which protects them as they work, and officers temperatures are taken at the start of every shift.
4. **Citizen Comments:** None
5. **Amend/Approve Agenda: Motion** to approve the Agenda. – **Lewis/Koporetz – Motion Carried.**
6. **Minutes:**
  - **Motion** to approve April 13, 2020 Regular Meeting Minutes– **Smith/Lewis – Motion Carried.**
7. **Treasurer Report:** New accounting BS&A software has been put on hold for this fiscal year. A 4-6 month lead time is requested by the company for implementation. Again, State shared revenue and District Court fees will be lower than normal due to the State being shut down. In an attempt to reduce Village costs, the new software is on hold, spring flower planting and maintenance are cancelled, as well as Village Council members are being asked to take a pay reduction if they are willing. Pay will be \$1 per meeting.
8. **Bills Payable: Motion** to pay cash disbursement journal- **Lewis/Berg – Motion Carried.**
9. **Old Business:**
  - **Motion** to appoint Cindy Berg as BOC member- **Smith/Koporetz- Motion Carried.**
10. **New Business-**
  - **Motion** to appoint Carla Robertson for another term serving on the Planning Commission – **Koporetz/Berg – Motion Carried.**
  - **Motion** to change the Hall rental fees to: \$75 plus \$75 refundable deposit for Village residents and \$100 plus \$100 refundable deposit for non-residents – **Walbridge/Koporetz- Motion Carried.** The new fee schedule will be for a full day. This streamlines the rental process so renters won't have to choose an amount of time they will rent for. This small increase helps that Village cover the costs associated with renting the building.

- Residents Greg and Patti Mindock presented meeting minutes from March, 14 2002 where it was agreed upon with builder Rich Rosenberger, that he would plant trees on the property line as a buffer. More research need to be done by the Clerk into the May and June of 2002 meeting minutes to see if there was a vote and the results. Tabled until the June 2020 meeting.
- Gull Lake Community School Homeschool Partnership is seeking to rent the Hall one day a week for an hour and a half for the 2020-2021 school year to hold a drama class. Before approving, the Board would like to know if stage makeup would be used and if this is for the entire school year or one semester. Tabled until the June 2020 meeting.
- The new fire bill from the Township was submitted to the Village. The total bill is \$26,010.05. The Board advised the Clerk to pay the bill after summer taxes are collected. A fire millage is the only way to fund the fire department on a Township wide level, which would require a vote of all residents.
- **Motion** to approve to up \$5000 to fix pot holes, work done by Asphalt Restoration – **Smith/Koporetz – Motion Carried.**
- The Board discussed and agreed that planning for the 4<sup>th</sup> of July Parade can continue. President Greve will contact Mr. Gobble to continue discussion about it.

**11. Committee Reports**

- Police-** None.
- Fire Department-** None.
- Streets- Buildings & Trees-** Berg’s research showed a keyless entry would be about \$170 and a drop box for tax payments would be roughly the same price. This is not including labor for installation. It was suggested to pick one option for this year in an attempt to save money. No decision was made. Clerk will send a letter to all Village businesses that own a flower pot, to inform them that the Village will not be planting the pots this year. They are encouraged to plant and maintain the pots themselves. This will save a good amount of money for the Village’s budget.
- Administrative-** 5 of the 7 Board members terms will expire this year. Clerk will contact Tim Snow to verify how many 2 and 4 year terms are needed to be held.
- Zoning/Ordinance-** None.
- PPP-** None.
- Public Service-** None.
- Budget-** None.
- Publications-** None.

**12. Comments & Reminders-** None.

**Motion for Adjournment at 8:24 pm. – Lewis/Berg – Motion Carried.**

Respectfully submitted,

Brooke Jamieson  
Village of Richland Clerk