

**Richland Village Council**  
**8985 Gull Road**  
**Joint Meeting with the Planning Commission**  
**April 8, 2019, 7:00 pm**

The meeting was called to order in the Richland Community Hall by President Pro Tempore Gail Koporetz at 7:00 p.m.

Pledge of allegiance was led by President Pro Tempore Gail Koporetz.

1. **Present:** President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Kim Lewis, Bob Prentice, John Smith, Randy Walbridge, Clerk Lindsay Norris and Interim Treasurer Jamie Ricca.  
**Absent:** President Dave Greve
2. **Amend/Approve Agenda: Motion** to amend the agenda to remove Equipment Bids under old business and add the following under new business: Household Hazardous Waste Contract, M43/G Ave Meeting, Appointment to Board of Control, and Village Road Repairs.
3. **Guests:** None
4. **Citizen Comments:** Rob Wenzel came to express concern about dead trees.
5. **Appointment of Vacant Seats on Planning Commission: Motion** to appoint Thomas Berg, Bill Chassee and Frank Woodward to fill the vacant seats on the Planning Commission. – **Prentice/Lewis - Berg: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, Koporetz: Aye President Greve: Absent. Motion Carried.**
6. **Motion to move to suspend the Regular Council Meeting and move to Joint Meeting with the Planning Commission.** – **Prentice/Lewis - Berg: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, Koporetz: Aye President Greve: Absent. Motion Carried.**
7. **Motion** to adopt the fee schedule for the Planning Commission Services as written. – **Lewis/Berg – Motion Carried**
8. **Motion to move to suspend the Joint Meeting with the Planning Commission and move to the Regular Council Meeting.** – **Smith/Prentice - Berg: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, Koporetz: Aye President Greve: Absent. Motion Carried.**
9. **Minutes:**
  - a. The March 11, 2019 Regular Meeting Minutes were reviewed. The correction was made to add “Interim” before Treasurer. **Motion** to approve the March 11, 2019 Regular Meeting Minutes. – **Berg/Lewis – Motion Carried.**
10. **Treasurer Report:** Interim Treasurer Ricca reviewed the up to date budget and presented her findings on new software options for the Village Accounting. The current software does not allow for concrete reconciliation. More information is to be presented as more comes in.
11. **Bills Payable:**
  - a. March’s Cash Disbursement Journal was reviewed. **Motion** to pay March’s Cash Disbursement Journal. – **Smith/Prentice – Motion Carried.**

- b. A receipt for a new Microphone Chord was reviewed. **Motion** to reimburse Clerk Norris for the purchase of a replacement microphone chord to the amount of \$44.27. – **Smith/Walbridge – Motion Carried.**

12. **Old Business:**

- a. Clerk Norris advised the council some new information for the Richland Art Hop.

13. **New Business**

- a. The Council was informed of a submitted plan for a new maintenance building for the schools. The plan included the footprint of the new construction and a portion of an easement that the Village would need to vacate. **Motion** to not vacate the easement located on Yorktown. – **Smith/Prentice – Berg: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, Koporetz: Aye President Greve: Absent. Motion Carried.**
- b. The Household Hazardous Waste contract was reviewed. **Motion** to continue with the HHW contract with the original dollar amount. – **Prentice/Berg – Motion Carried.**
- c. Smith informed the council of an open house regarding the M43/G Avenue intersection reconstruction. The plan is to construct a round-about at this intersection to relieve traffic congestion. This open house will take place at the Comstock Township all from 4pm-6pm on April 17<sup>th</sup>.
- d. **Motion** to appoint Cindy Berg to the Board of Control. – **Smith/Lewis – Motion Carried.**
- e. Koporetz spoke about a Transportation Study that took place in the Village. This study recommended road repairs within the Village.
  - Fill all potholes in the Village for \$5,000
  - Mill down DE Ave from 32<sup>nd</sup> street, east to the Village Limits and lay down new asphalt for \$50,000 from the Local Streets Fund.
  - Chip seal DE Avenue from 32<sup>nd</sup> street, west to the Village Limits for \$15,000 from the Local Street Fund.
  - Chip seal D avenue for \$15,000 from the Major Streets Fund.**Motion** to approve the road repairs listed above. – **Koporetz/Prentice - Berg: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, Koporetz: Aye President Greve: Absent. Motion Carried.**

**Committee Reports**

- a. **Police-** The March Incident Report was reviewed.
- b. **Fire Department-** The February Fire Report was reviewed.
- c. **Streets-** None
- d. **Buildings & Trees-** The Piano and the Spare Desk are going to be taken to the Township for disposal. **Motion** for Berg to authorize the removal of the trees brought to the attention of the council by Rob Wenzel for up to \$3,000. – **Prentice/Smith – Motion Carried.**
- e. **Administrative-** The Treasurers position is to be posted in the coming week. Interviews are set to be held the last week in April and the new Treasurer is to be presented to the council at May's Regular Meeting.
- f. **Zoning/Ordinance-** **Motion** to continue services with Harvey Consulting as the Planning Commission Consultant. – **Smith/Prentice – Motion Carried. Motion** to move into action

the Richland Village Municipal Ordinance Violations Bureau. – **Prentice/Smith – Motion Carried.**

g. **PPP-** New PPP book is nearing completion.

h. **Public Service-** None

i. **Budget-** None

j. **Publications-** None

14. **Comments & Reminders**

None

**Motion for Adjournment at 9:03pm. – Lewis/Berg – Motion Carried.**