

Richland Village Council
8985 Gull Road
Regular Meeting
March 11, 2019, 7:00 pm

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Kim Lewis, Bob Prentice, John Smith, Randy Walbridge, Clerk Lindsay Norris and Treasurer Jamie Ricca.
Absent: None
2. **Guests:** None
3. **Citizen Comments:** None
4. **Amend/Approve Agenda: Motion** to approve agenda. –**Koporetz/Berg – Motion Carried.**
5. **Minutes:**
 - a. The February 11, 2019 Regular Meeting Minutes were reviewed. A few corrections were made to move Kurt McCammon from the citizen comments up to a guest speaker. A date was added to the appointment of the President Pro Tempore, Gail Koporetz. **Motion** to approve the February 11, 2019 Regular Meeting Minutes. – **Smith/Koporetz – Motion Carried.**
 - b. The February 21, 2019 Special Meeting minutes were reviewed. Corrections were made to include who was present and absent. **Motion** to approve February 21, 2019 Special Meeting Minutes. – **Koporetz/Berg – Motion Carried.**
6. **Treasurer Report:** Interim Treasurer Jamie reviewed the up to date budget.
7. **Bills Payable:**
 - a. February’s Cash Disbursement Journal was reviewed. **Motion** to pay the Cash Disbursement Journal. – **Koporetz/Lewis – Motion Carried.**
8. **Old Business:**
 - a. No Old Business
9. **New Business**
 - a. **Motion** to remove Jacqueline “Wanda” Holewa as a contact on the Visa Credit Card. – **Lewis/Berg – Motion Carried.**
 - b. **Motion** to remove Angela Rodino as a card holder with our Visa Credit Card. – **Lewis/Berg – Motion Carried.**
 - c. **Motion** to add Lindsay Norris and/or Jamie Ricca as a card holder with our Visa Credit Card with a credit limit of \$3,000.00. – **Smith/Prentice – Berg: Aye, Koporetz: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, President Greve: Aye. Motion Carried.**
 - d. **Motion** to raise the credit limit of Jeff Mattioli’s Visa Credit Card to \$5,000.00. – **Smith/Prentice – Berg: Aye, Koporetz: Aye, Lewis: Aye, Prentice: Aye, Smith: Aye, Walbridge: Aye, President Greve: Aye. Motion Carried.**

- e. Clerk Norris was asked to call Lysanne Harma of Richland Township to schedule a joint meeting. Some items on the agenda will include: A new sign for the Village Square Park (owned by Richland Township), a new furnace for the Village Hall, and the assessment for the repair of E DE Ave.

Committee Reports

- a. **Police-** Discussion was opened to the board about using some of the extra space at the Police Department/DPW for an in-house gym space. Prentice gathered some quotes for used equipment from Western Michigan University. The price was quoted at \$10,000-\$12,000. Chief Mattioli offered the same equipment, with far less wear and tear damage, for \$3,000. **Motion** to use up to \$5,000.00 of the earnings from the Rose Run for the equipment and construction for an in-house work out facility. – **Prentice/Smith – Motion Carried.**
- b. **Fire Department-** The January Fire Report was reviewed.
- c. **Streets-** DPW will be starting to fill pot holes with cold patches. There was a discussion about the responsibility of sidewalk plowing and piles of snow blocking sidewalks. The decision was tabled until next winter.
- d. **Buildings & Trees-** We have been awarded Tree City USA. There was a discussion about the removal of a dead tree on E DE Ave and the trimming of some dead branches posing a possible problem. Planting of the pots will take place on May 18. DPW will start power washing the Village Hall and trimming bushes and the trees surrounding the building. The piano and a spare desk are to be removed.
- e. **Administrative-** Walbridge has requested a full list of duties from Norris and Ricca for clarification with the job posting. The posting of the Treasurers Position is set to happen soon.
- f. **Zoning/Ordinance-** A fines Schedule is nearing completion. An ordinance change is to be set into works to remove the term limit for Clerk and Treasurers positions, due to the fact that they are no longer elected positions. Joint meeting with the Planning Commission is scheduled for April 8, 2019.
- g. **PPP-** PPP books are ready for printing.
- h. **Public Service-** Norris presented some information of a Richland Area Art Hop in the works. More information will be provided as it comes in. Robin Nott has been notified and will start his programs in the fall. Norris advised the Council about a complaint that was raised about an out of season Halloween Decoration strapped to a tree on E D Ave, east of 32nd street.
- i. **Budget-** None
- j. **Publications-** Spring Newsletter is to be sent to the printer this week and sent out soon. Dates for Stick Pick-up and Large Item Pick-up are available on the website.

10. Comments & Reminders

None

Motion for Adjournment at 8:56pm. – Prentice/Smith – Motion Carried.