

Richland Village Council
8985 Gull Road
Regular Meeting
February 11, 2019, 7:00 pm

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Cindy Berg, Bob Prentice, John Smith, Randy Walbridge, Clerk Lindsay Norris and Interim Treasurer Jamie Ricca
Absent: Kim Lewis
2. **Guests:** Village of Richland's Attorney Kurt McCammon was introduced.
3. **Citizen Comments:**
 - a. Virginia Mejeur addressed some concerns.
 - b. Village of Richland Police Chief Jeff Mattioli introduced the new DPW team and thanked them for their hard work.
4. **Amend/Approve Agenda: Motion** to approve the agenda. – **Koporetz/Walbridge – Motion Carried.** Koporetz added three new bullets under new business.
5. **Minutes:**
 - a. January 14, 2019 meeting minutes were reviewed. **Motion** to approve the January 14, 2019 meeting minutes. – **Berg/Smith – Motion Carried.**
 - b. January 31, 2019 special meeting minutes were reviewed. A correction to alter the heading to reflect the "special meeting" was made. **Motion** to approve the January 31, 2019 special meeting minutes. – **Koporetz/Berg – Motion Carried.**
6. **Treasurer Report:** Norris reviewed the up to date budget. She noted some pages and information were missing due to the transition time. The January up to date budget will be redone and brought to March's meeting.
7. **Bills Payable:**
 - a. January's Cash Disbursement Journal was reviewed. **Motion** to pay January's Cash Disbursement Journal. – **Prentice/Koporetz – Motion Carried.**
8. **Old Business:**
 - a. No old business.
9. **New Business**
 - a. **Motion** to remove Michael Scott from all Village Accounts (including but not limited to: Advia Credit Union, Chemical Bank, Kellogg Community Federal Credit Union, any and all credit cards, Blue Cross Blue Shield, Richland Hardware, Tractor Supply, etc.). – **Koporetz/Smith – Motion Carried.**
 - b. **Motion** to add Jamie Ricca to all Village Accounts (including but not limited to: Advia Credit Union, Chemical Bank, Kellogg Community Federal Credit Union, any and all credit cards,

Blue Cross Blue Shield, Richland Hardware, Tractor Supply, etc.) in the interim. –

Koporetz/Prentice – Motion Carried.

- c. **Motion** to appoint President Pro Tempore, Gail Koporetz, to the position of FOIA Appeals Coordinator. – **Prentice/Berg – Motion Carried.**
- d. **Motion** to extend the Village Credit Card (VISA card from Advia Credit Union) from a \$1000.00 credit limit to a \$2500.00 credit limit. – **Prentice/Walbridge – Motion Carried.**
- e. **Motion** to approve the new Department of Public Works staff. – **Koporetz/Berg – Motion Carried.**
- f. **Motion** to appoint Koporetz to the position of President Pro-Tempore. – **Smith/Berg – Motion Carried February 11, 2019.**
- g. Koporetz spoke about the process for posting meeting minutes as a clarification. Unapproved/Draft minutes will no longer be posted on the Village Website, but will be available for inspection in the Clerk's within 8 business days of the meeting. Approved meeting minutes will be posted on the website within 5 business days from the date of approval. Meeting minutes are required to be submitted, approved and posted. There is no requirement in place for them to be signed.

Committee Reports

- a. **Police-** January's Police Incident Report Summary was reviewed.
- b. **Fire Department-** The December Fire Report was reviewed.
- c. **Streets-** President Greve asked that Chief Mattioli speak about the organization LESO. Chief Mattioli explained that LESO offers de-militarized equipment to police departments, for free. Chief Mattioli has taken classes and qualified to receive this equipment. The Village has received a gently used snow plow/dump truck for simply the cost of shipping. Due to the low credit limit on the VISA card, the shipping payment was paid for by Chief Mattioli himself. **Motion** to reimburse Chief Mattioli for the cost of shipping the snow plow/dump truck up to the amount of \$2000.00. – **Koporetz/Smith – Motion Carried.**
- d. **Buildings & Trees-** Berg spoke on behalf of the Board of Control to approve the proposal brought to the council by Robin Nott. The recent troubles with the furnace were explained by Norris. It was asked that the possibility of a furnace replacement be added to the agenda for the joint meeting with Richland Township.
- e. **Administrative-** Walbridge thanked Ricca and Norris for their hard work in this transition time.
- f. **Zoning/Ordinance-** No activity with the Planning Commission. A fines schedule is to be put in the PPP manual.
- g. **PPP-** Koporetz mentioned that there was a good amount of the PPP manual that was reviewed and updated. She is projecting new books will be made up by April.
- h. **Public Service-** Norris plans to work on getting new ordinance books compiled.
- i. **Budget-** President Greve spoke on the updated budget and went over some of the changes made for the new fiscal year.
- j. **Publications-** Koporetz advised the council to think on information to go into the Spring Newsletter.

10. Comments & Reminders

President Greve thanked our visitors for sitting in on the meeting, thanked the DPW for their hard work, and thanked Kurt McCammon for clarifications throughout the meeting.

Motion for Adjournment at 8:10 pm. – Prentice/Walbridge – Motion Carried.