

Richland Village Council
8985 Gull Road
Regular Meeting
November 11, 2019, 7:00 pm

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.

1. **Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Kim Lewis, John Smith, Randy Walbridge, Cindy Berg, and Sharon O'Rourke, Clerk Brooke Jamieson, and Treasurer Jamie Ricca.
2. **Guests:** Jeff Rood, auditor from Seigfried Crandell. He went over The Village's audit report, which gave the Village an Unmodified Opinion (clean).
3. **Citizen Comments:** Candidate for Kalamazoo County Sheriff, Tom Swafford. He introduced himself and was interested in observing a Council Meeting and hearing about local happenings.
4. **Amend/Approve Agenda:** Lewis requested addition of Approval of January 31, 2019 Special meeting amended minutes to old business. Motion to approve the Agenda. – **Berg/Koporetz– Motion Carried.**
5. **Minutes:**
 - a. Motion to approve October 14, 2019 Joint Township Meeting Minutes– **Lewis/Berg – Motion Carried.**
6. **Treasurer Report:** Ongoing problems with current Sage accounting program reported by Ricca. New program is estimated to cost \$15,800.
7. **Bills Payable: Motion** to pay cash disbursement journal- **Koporetz/Lewis – Motion Carried.**
8. **Old Business:** -
 - a. Planning Commission is looking for approval to pay PC Consultant, Rebecca Harvey for her work on The Master Plan. Council questioned if her invoice will be submitted this fiscal year or next. Smith will check into this at the next PC Meeting on 11-21-19.
 - b. Discussion of funds to pay Infosafe invoice will be discussed at an upcoming budget committee meeting.
 - c. Zoning Ordinance 9.1 b) 3, does not need to be updated to not allow a business to park a "for sale" vehicle in their yard. It is already not an allowed use.
 - d. Approval of January 31, 2019 Special Meeting Minutes as amended – **Motion** to approve amended special meeting minutes – **Koporetz/Berg – Motion Carried.** Lewis and Smith abstained from voting due to being absent at the special meeting. The approval of these minutes was delayed several months due to a lack of quorum.
9. **New Business**
 - a. Clerk to be added to credit card accounts, with a \$3000 credit limit. Clerk and Treasurer to be added to safety deposit box as signers. **Motion** to add clerk to credit card account as user and clerk and treasurer to safety deposit box as signers – **Smith/Lewis – Motion Carried.**

Committee Reports

- a. **Police-** None.
- b. **Fire Department-** None.
- c. **Streets- Buildings & Trees-** None.
- d. **Administrative-** None.
- e. **Zoning/Ordinance-** None.
- f. **PPP-** None
- g. **Public Service-** Jamieson read a letter from Robin Nott thanking the council for providing a great space for his successful event, Village Stage Live.
- h. **Budget-** Ricca suggested the Council could consider installing a drop box for tax payments.
- i. **Publications-** Fall newsletters were mailed.

10. **Comments & Reminders-**

- 1) Berg and Treasurer Drouin from the Township, requested a list of all Hall rentals. Clerk to compile list. More frequent cleaning of the Hall will be necessary with an increase in rentals and traffic.
- 2) Wassailing supplies need to be purchased.

Motion for Adjournment at 8:40 pm. – Lewis/Berg – Motion Carried.

Respectfully submitted,

Brooke Jamieson
Village of Richland Clerk