

Richland Township/Richland Village Council Meeting
8985 Gull Road
Joint Meeting
October 14, 2019, 7:00 pm

The meeting was called to order in the Richland Community Hall by President Dave Greve at 7:00 p.m. Pledge of allegiance was led by President Dave Greve.

1. **Village Council Present:** President Dave Greve, President Pro Tempore Gail Koporetz and Trustees: Kim Lewis, John Smith, Randy Walbridge, Sharon O'Rourke, Clerk Brooke Jamieson, and Treasurer Jamie Ricca.
Absent: Cindy Berg-excused absence.
Township Board Present: Supervisor Lysanne Harma, Trustees: Trey Eldridge, David Wendzel, Paul Foust, Nicole Speedy, Clerk Bear Priest, and Treasurer Marsha Drouin.
2. **Amend/Approve Agenda:** Motion to approve Agenda –**Lewis/Walbridge- Motion Carried**
3. **Citizen Comments:** A citizen inquired about The Village plowing sidewalk to the Township Park South of the Village, then left the meeting before the question was addressed at the end. A citizen expressed that they feel it should be a community vote to allow Village Police to fulfill a contract with Ross Township. A citizen expressed concern of dying trees on Brandywine Drive dropping branches and being a hazard.
4. **Minutes:**
Motion to approve April 27, 2017 Joint Meeting Minutes– **Koporetz/Drouin – Motion Carried.**
5. **New Business:**
 - a. Introduction of all officials and whether they serve Township Board or Village Council.
 - b. Fire Services agreement was discussed. It was suggested that the Police Chief and the Fire Chief meet to discuss effective responses to emergency calls. The Joint Committee that was formed in 2017 should consider scheduling a meeting in the near future. It was noted that some townships and villages use a special assessment to pay for fire services. It was also mentioned that there is an average of a 10% increase each year for the fire bill and a 21% usage by Village residents.
 - c. Winter Maintenance Agreement – **Motion** to approve agreement – **Smith/Lewis – Motion Carried.** Marsha Drouin requested that the Winter Maintenance Agreement be itemized.
 - d. Yearly furnace maintenance was discussed. It was clarified that the Village Council is responsible for general upkeep and maintenance.
6. **Announcements:** Township would like an itemized list of all Village Hall rentals.
7. **Conclusion of joint portion of meeting**
8. **Admin Committee recommendation:** Committee recommended Brooke Jamieson be appointed as Clerk, for a 6 year term, with an annual review every October. Clerk to be added to bank accounts. President Greve appointed Brooke Jamieson pending council approval. **Motion** to

approve appointment – **Koporetz/Lewis – Roll call vote: 5 ayes, 0 nays, 1 absent. Motion Carried.**

9. **Minutes:**

- a. **Motion** to approve September 9, 2019 meeting minutes – **Smith/Walbridge – Motion Carried.**
- b. Approval of Special Meeting Minutes from January 31, 2019 postponed until November meeting as there were not enough Board Members present to approve.

10. **Treasurer Report:** The budget is looking better after Ricca spent time correcting which sub-funds charges should have come out of.

11. **Bills Payable: Motion** to pay cash disbursement journal- **Lewis/Koporetz – Motion Carried.**

12. **Old Business:** -

- a. Planning and Zoning Ordinances to be updated by Trustee Smith.

13. **New Business**

- a. Discussion on the piano revealed that the Board previously decided to get rid of it due to its poor condition.
- b. **Motion** to pay new code estimate for marijuana ordinance – **Koporetz/Lewis- Motion Carried.**

14. **Committee Reports**

- a. **Police-** President Greve gave update on potential police contract with Ross Township, saying it's on hold for right now. Also, Officer Matt Scott is leaving the Police Department, and new Officer Mike Willis is in training currently.
- b. **Fire-** none
- c. **Streets-**none
- d. **Buildings & Trees-** none
- e. **Administrative-** none
- f. **Zoning & Ordinance-** none
- g. **PPP-** none
- h. **Public Service-** Jamieson asked the Board about having public email addresses on the Village website so they can be contacted directly. The Board agreed that all attempts to contact them should still go through the Clerk as it always has, so questions are directed to the correct Board member. A letter was submitted for the appointment of new Trustee Deborah Chassee to the Richland Community Library Board. President Greve appointed Deborah Chassee pending Council approval. **Motion** to accept appointment of Deborah Chassee to Richland Community Library Board – **Walbridge/Smith – Motion Carried.** A letter of resignation from Trustee Tom Krawczyk was submitted. **Motion-** to accept letter of resignation – **Smith/Walbridge – Motion Carried.**
- i. **Budget-** none
- j. **Publications-** Koporetz updated that the Fall Newsletter will be mailed shortly.

15. **Comments & Reminders-** none

Motion for Adjournment at 8:39 pm. – Koporetz/Walbridge – Motion Carried.

Respectfully submitted,

Brooke Jamieson
Village of Richland- Clerk