

Richland Village Council
8985 Gull Road
Regular Meeting-by conference call
January 11, 2021, 6:30 pm

Council met at Gull Lake Sewer & Water Authority

The meeting was called to order by President Dave Greve at 6:30 p.m.

1. **Present:** President Dave Greve, Trustees: Kim Lewis, Cindy Berg, Anthony Brenner, Clerk Brooke Jamieson, and Treasurer Jamie Ricca. Joining via conference call were President Pro-Tempore Gail Koporetz and Trustee John Smith.
2. **Absent:** None.
3. **Guests:** None.
4. **Citizen Comments:** None.
5. **Amend/Approve Agenda: Motion** to approve the combined December 2020 and January 2021 Agenda. – **Lewis/Berg – Motion Carried.**
6. **Minutes:**
 - **Motion** to approve November 9, 2020 Regular Meeting Minutes– **Lewis/Berg – Motion Carried.**
7. **Treasurer Report:** Treasurer reported that not a lot of money came in during the month of December. November's and December's general fund pages were looked at due to the cancellation of December's meeting. A budget meeting to happen before next Council Meeting.
8. **Bills Payable: Motion** to pay cash disbursement journal for November 2020 and December 2020- **Smith/Lewis – Motion Carried.**
9. **Old Business:**
 - Treasurer reported that BS&A software program has a 3 to 4 month waiting period before it will be implemented. A down payment of \$6,120.00 needs to be made to secure the program. Total for the program is \$15,515.00. The server at the Hall need to be updated before using BS&A also. President Greve asked for a total investment figure for BS&A and the server update. Ricca to report at February meeting.
10. **New Business-**
 - Discussion about the possibility of updating the Village website revealed that there will be a need to gather 3 competitive bids. Clerk has been contacted by a local company about providing the service and will work on getting the bid before the February meeting to show to Council as well as 2 other bids. President Greve formed a new Website Update Committee to work on this process.
 - Trustee Berg volunteered to be back up for attending KABA's monthly meeting, the third Tuesday of every month at 2 PM. **Motion** to appoint Cindy Berg as back up for Trustee Lewis – **Lewis/Brenner – Motion Carried.**

- President Greve appointed John Smith to another term as Planning Commission Liaison. Term to expire 3 years from meeting date. All in favor, Smith abstained.
- **Motion** to adopt updated Master Plan – **Smith/Lewis**- Trustee Smith read out loud Resolution No. 021-01. **Roll Call Vote: Yes- Greve, Berg, Lewis, Brenner, Smith, Koporetz. No- none.**
- Trustee Lewis reported on Draft Municipal Ordinance Violations & Bureau updates, that Chief Mattioli needs to give his feedback on several updates. PC consultant needs to submit updates on #14-31. Clerk to touch base with both parties and ask for the updates so process can continue.
- **Motion** to go into closed session to get update from attorney on water agreement. Lewis read letter from attorney Timothy Ferrand requesting that we enter closed session – **Lewis/Brenner – Roll Call Vote: Yes- Greve, Berg, Lewis, Brenner, Smith, and Koporetz. No- none. Motion Carried.**
- **Motion** to leave closed session – **Lewis/Brenner – Motion Carried.**
- **Motion** to adopt Resolution (#021-02) approving water services agreement – **Koporetz/Lewis – Roll Call Vote: Yes- Greve, Berg, Lewis, Brenner, Smith, Koporetz. No- none. Motion Carried.**

11. Committee Reports

- Police-** President Greve reported that Officer Sikkema resigned from the Village Police Department and has taken a position at Barry County Sheriff. He graciously forfeited his paid time off to the Village. Reserve Officer Bohme has accepted the vacant full-time position and will begin in March, after completing training.
- Fire Department-** None.
- Streets-** None.
- Buildings & Trees-** Trustee Berg questioned why the Board was not consulted prior to resuming Village Hall rentals. President Greve stated that after reviewing current protocols set by the state, including, limiting the number of attendees, requiring masks to be worn at all times, and sanitizing procedures after events, that it was acceptable to resume rentals. Berg stated that she believed the Board should have been a part of the decision.
- Administrative-** President Greve stated that a merit increase for the Clerk's 1 year anniversary had been over looked in June of 2020. Back pay to be issued.
- Zoning/Ordinance-** None.
- PPP-** None.
- Public Service-** None.
- Budget-** None.
- Publications-** Trustee Koporetz reminded the Council to keep possible spring newsletter content in mind.
- KABA-** None.

12. **Comments & Reminders- President Greve asked Clerk to post on the website about the open 2 year appointed seat on the Council. Letters to be submitted to Clerk by February 3rd at 3 pm, for discussion at the February 8th Council Meeting.**

Motion for Adjournment at 8:24 pm. – Lewis/Brenner – Motion Carried.

Respectfully submitted,

Brooke Jamieson
Village of Richland Clerk